

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		7/11/20		Prepared by:		D.SOWMYA																									
PO/WO no.		71106		PO / WO Date.		8/10/20																									
Supplier Name		SS 11p.		PO/WO amount		1,652																									
Firm/Company		Serene Constructions 11p		Project		Serene farms																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1	14042	5/11/20		826																											
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						826																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.	11929	5/11/20	84919	☒ Yes ☐ No																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
Amount B –Other Credits :_Transportation charges																															
Amount C –Other Debits :																															
Amount D (D=A+B-C) – Amount to be credited to the supplier:						826																									
Amount E – PO / WO value:						1,652																									
Amount F – Difference (A – E): GST-18%						826																									
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)																												
Excess / short material received			☒ Approved within acceptable limits ☐ No (explained below)																												
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☐ No																												
Payment – due date			14.11.2020																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>7/11/20</td> <td></td> <td>11 NOV 2020</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>		<i>[Signature]</i>					Date	7/11/20		11 NOV 2020				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>		<i>[Signature]</i>																												
Date	7/11/20		11 NOV 2020																												

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-11-2020

Customer Details				Invoice No.		14047	
Serene Constructions LLP Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 GSTIN : 36ACVFS7909P1ZV				Invoice Date.		05-11-2020	
				PO No.		71106	
				PO Date.		08-10-2020	
				Req ID		60528	
				Req Date		08-10-2020	
				Loc Req No		150388	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	5	140.00	700.00	18	126.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		700.00	126.00
		63.00	63.00	Total Invoice Amount		826.00	
Rupees : Eight Hundred Twenty Six Only.							

Rupees : Eight Hundred Twenty Six Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

08-10-2020 3:45:21 PM



71106

08.10.20 5:21:49

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71106	150388
Doc Date	08-10-2020	
Quote No	Nil	
Quote Date	08-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
Total Order Value . . .					1,652.00

Rupees : One Thousand Six Hundred Fifty Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.**Payment Terms** On complete delivery of all materials only.**Tax** Inclusive of all GST taxes**Delivery Date** Next Day.

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Nil

Part 1: 13769 Dt: 21/10
30/10/20 At: 826
Total: 826/-

For **Serene Constructions LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/

Requisition Form

Company Name:		serene constructions llp		Date:		07/10/2020	
Site & Phase :		serene farms		Time:		11:20	
Supplier				Req. No.		150388	
Material required before date:		asap		ID No.		60528	

No	Description	Size	Quantity	Units	Inward No	Date
1	pvc gampa	std	10	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for earth work in site

Prepared By		syed golam sarwar		Approved by			
Sign. & Date		07/10/2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-11-2020

Customer Details		DC No.	11929
Serene Constructions LLP		DC Date.	05-11-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203		PO No.	71106
		PO Date.	08-10-2020
		Req ID	60528
		Req Date	08-10-2020
GSTIN : 36ACVFS7909P1ZV		Loc Req No	150388
	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
2			
3			
4			
5			
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INWARD	
Inward No: 5499	Dt: 05/11/20
MRN No: 84919	Dt: 06/11/20
Received By: Yespal Reddy	Sign: [Signature]
Serene Construction (Hyd) Ltd	

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-11-2020

Customer Details				Invoice No.	14047		
Serene Constructions LLP				Invoice Date.	05-11-2020		
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203				PO No.	71106		
GSTIN : 36ACVFS7909P1ZV				PO Date.	08-10-2020		
				Req ID	60528		
				Req Date	08-10-2020		
				Loc Req No	150388		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2							
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6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	700.00			126.00
	63.00	63.00	Total Invoice Amount	826.00			

Rupees : Eight Hundred Twenty Six Only.

INWARD	
Inward No: 5499	Di: 05/11/20
MRN No: 84919	Di: 06/11/20
Received By: YCS Pal Reddy	Sign: [Signature]
Serene Construction (Hyd) LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction