

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 5/11/20		Prepared by: D.SOWMYA	
PO/WO no. 71745		PO / WO Date. 31/10/20	
Supplier Name Ssp.		PO/WO amount 756	
Firm/Company Modi properties pvt ltd.		Project Head office.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	14011	31/11/20	756
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			756
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	11896	31/11/20	☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			756
Amount E – PO / WO value:			756
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		7.11.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<i>Sowmya</i>		
Date	5/11/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-11-2020

Customer Details				Invoice No.		14011	
Modi Properties Pvt. Ltd. HEAD-OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		03-11-2020	
				PO No.		71745	
				PO Date.		31-10-2020	
				Req ID		61160	
				Req Date		31-10-2020	
				Loc Req No		16631	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	3	225.00	675.00	12	81.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				40.50		40.50	
Total Taxable Amount				675.00		81.00	
Total Invoice Amount				756.00			

Rupees : Seven Hundred Fifty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

31-10-2020 11:40:35 AM



71745

v.Copy

30.10.20 4:42:53

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71745	16631
Doc Date	31-10-2020	
Quote No	Nil	
Quote Date	31-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4663 - Electrical - other - Tubelight fitting - 4ft - nos	3.00	225.00	0.00	12.00	756.00
Total Order Value . . .					756.00

Rupees : Seven Hundred Fifty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. above order for store room purpose
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	Nil

For **Modi Properties Pvt.Ltd.**

Authorized Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		31-10-2020	
Site & Phase :		HEAD OFFICE		Time:		10:30AM	
Supplier				Req. No.		16631	
Material required before date:			Urgent		ID No.		61160

No	Description	Size	Quantity	Units	Inward No	Date
1	LED tube lights (4') 71745	STD	03	NOS		
2	Door beading	1 "	06	NOS and		
3						
4						
5						
6						
7						
8						
9						
10						



Remarks :For store room and 2nd floor bathroom head office

Prepared By	Meenakshi.N	Approved by	
Sign. & Date	31- 10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

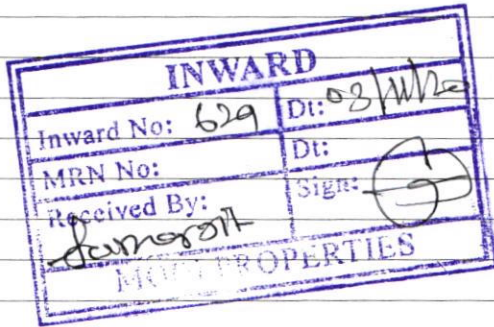
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-11-2020

Customer Details		DC No.	11896
Modi Properties Pvt. Ltd.		DC Date.	03-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	71745
		PO Date.	31-10-2020
		Req ID	61160
		Req Date	31-10-2020
GSTIN : 36		Loc Req No	16631
	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	3
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



7A

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-11-2020

Customer Details Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice No.		14011					
				Invoice Date.		03-11-2020					
				PO No.		71745					
				PO Date.		31-10-2020					
				Req ID		61160					
				Req Date		31-10-2020					
				Loc Req No		16631					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt				
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	3	225.00	675.00	12	81.00				
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
IGST				CGST		SGST		Total Taxable Amount	675.00		81.00
				40.50		40.50		Total Invoice Amount	756.00		
Rupees : Seven Hundred Fifty Six Only.											

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction