PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71763.	PO / WO Date.	31/10/20
Supplier Name	Ssllp.	PO/WO amount	728
Firm/Company	Modipropesties pvt ltd.	Project	Head office.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14016.	3/11/20.	728
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			728

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1190	3/11/20	85060	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				728
Amount E – PO / WO value:				728
Amount F – Difference (A – E): GST-18%				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**7.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 10 NOV 2020				
Date	5/11/20.	10/11/20	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14016
Modi Properties Pvt. Ltd.	Invoice Date.	03-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71763
	PO Date.	31-10-2020
	Req ID	61160
GSTIN : 36AABCM4761E1ZM	Req Date	31-10-2020
	Loc Req No	16631

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2237 - Carpentry - wood - Sal wood Beading - other - 7'0 x 1.5" x 3/4" - 06 nos	4409	42	14.70	617.40	18	111.12
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	617.40	111.12
	55.56	55.56	Total Invoice Amount	728.53	

Rupees : Seven Hundred Twenty Eight and Paise Fifty Three Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 70851 Date 5/11 Sign. Neha * SEC'BAD *

Subject to Hyderabad Jurisdiction

Purchase Order

 31-10-2020 14:59:17

71763
30.10.20 4:42:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	71763	16631
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-12-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'0 x 1.5" x 3/4" - 06 nos*	42.00	14.70	0.00	18.00	728.53
					Total Order Value . . .	**728.53**

Rupees : Seven Hundred Twenty Eight and Paise Fifty Three Only.

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 15days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil.
Transportation Cost	included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Store room and 2nd floor bathroom at HO purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

31/10/2020

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	31-10-2020
Site & Phase :	HEAD OFFICE	Time:	10:30AM
Supplier		Req. No.	16631
Material required before date:	Urgent	ID No.	61160

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	LED tube lights (4')	STD	03	NOS		
2	Door beading - 7' length.	1 "	06	NOS and		
3						
4						
5						
6	H763					
7						
8						
9						
10						

Remarks :For store room and 2nd floor bathroom head office

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	31- 10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
-2 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11901
Modi Properties Pvt. Ltd.	DC Date.	03-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71763
	PO Date.	31-10-2020
	Req ID	61160
GSTIN : 36AABCM4761E1ZM	Req Date	31-10-2020
	Loc Req No	16631

	Description of Goods	HSN/SAC	Qty
1	2237 - Carpentry - wood - Sal wood Beading - other - rft	4409	42
2			
3			
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5			
6			
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INWARD
Inward No: 624 Dt: 03/11/20
MRN No: Dt:
Received By: Somarsih Sign:
MODI PROPERTIES

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC
INWARD
No. 92529
Date 5/11/20
Sign

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14016
Modi Properties Pvt. Ltd.	Invoice Date.	03-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	71763
	PO Date.	31-10-2020
	Req ID	61160
GSTIN : 36AABCM4761E1ZM	Req Date	31-10-2020
	Loc Req No	16631

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST			
			Total Taxable Amount	617.40	111.12
	55.56	55.56	Total Invoice Amount	728.53	

Rupees : Seven Hundred Twenty Eight and Paise Fifty Three Only.

for Summit Sales LLP

Authorised signatory

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