PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/11/2020.	Prepared by:	MINISH.
PO/WO no.	71712	PO / WO Date.	30/10/2020.
Supplier Name	Shubham. Enterprises.	PO/WO amount	2,124/-
Firm/Company	SSLLP	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1658	05/11/2020.	2,124/-
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,124/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84935	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,124/-
Amount E – PO / WO value:	2,124/—
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	16/11/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 11 MINISH PARIKH MANAGER PROCUREMENT				
Date		11/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1658 **Date :** 5-Nov-2020 P.O. No. : 71712 Date :

Reverse Charge (Y/N) : **No** D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :
SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party :
SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 MCB DUMMY	8538	300.00 NOS.	6.00	1,800.00
				1,800.00
CGST TAX 9 %				162.00
SGST TAX 9%				162.00
				2,124.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 7104
Date: 10/11
Sign: Neha

INWARD
Inward No: 15210 Dt: 6/11/20
MRN No: 84935 Dt: 6/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Indian Rupees Two Thousand One Hundred Twenty Four Only
Despatched Through :
Destination :

E.&O.E.

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

For **SHUBHAM ENTERPRISES**

Purchase Order

 30-10-2020 4:19:35 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

71712
30.10.20 4:42:52

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AMRPG2711M1ZT 6656-8151..
040-66318150/23468151 9849153774

Doc No	;078
Doc Date	30-10-2020
Quote No	Nil
Quote Date	30-10-2020
SupplyType	Supply

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4608 - Electrical - other - MCB Dummy - NA - nos	300.00	6.00	0.00	18.00	2,124.00
			Total Order Value . . .			**2,124.00**

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.10.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	168078
Material required before date:		ID No.	61048

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	48	NOS		
2	DB -3 PHASE 71711	4WAY	30	NOS		
3	DB-SINGLE PHASE		20	NOS		
4	SWITCH	6A	600	NOS		
5	SOCKET 71709 - Pe	6A	300	NOS		
6	BELL PUSH		25	NOS		
7	MCB DUMMY 71712		300	NOS		
8						

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	27.10.2020	Sign. & Date	29 OCT 2020

Note: On receipt of material at site write inward number and date in last 2 columns.