

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		7/11/20.		Prepared by:	D.SOWMYA		
PO/WO no.		71794		PO / WO Date.	3/11/20.		
Supplier Name		SSlp.		PO/WO amount	672		
Firm/Company		Sovilkp		Project	Sovilkp		
Sl. No.	Bill No.	Bill Date	Bill amount				
1	14053.	15/11/20.	672				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):					672		
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11935	5/11/20	84903	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_Transportation charges					-		
Amount C –Other Debits :					-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:					672		
Amount E – PO / WO value:					672		
Amount F – Difference (A – E): GST-18%					-		
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input type="checkbox"/> No				
Payment – due date			14.11.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	7/11/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager upto Rs. 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount to be credited to supplier, include transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value is above Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-11-2020

Customer Details				Invoice No.	14053	
Silver Oak Villas LLP				Invoice Date.	05-11-2020	
SY NO. 291, Cherlapally, Hyderabad				PO No.	71794	
GSTIN : 36ADBFS3288A2Z7				PO Date.	03-11-2020	
				Req ID	61196	
				Req Date	02-11-2020	
				Loc Req No	156112	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	600.00		72.00
	36.00	36.00	Total Invoice Amount	672.00		
Rupees : Six Hundred Seventy Two Only.						

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

03-11-2020 14:17:06



From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71794	156112
Doc Date	03-11-2020	
Quote No	Nil	
Quote Date	03-11-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
Total Order Value . . .					672.00

Rupees : Six Hundred Seventy Two Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

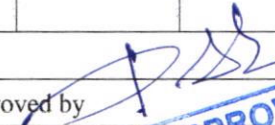
[Handwritten Signature]
04/11/2020

Company Name:	Silver Oak Villas LLP	Date:	02-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	156112
Material required before date:	05-11-2020	ID No.	61196

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizer		03	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

P.O. 71794

Remarks: -For Site Staff purpose

Prepared By	G.Mona	Approved by	
Sign. & Date	02-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
- 2 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy


GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-11-2020

Customer Details Silver Oak Villas LLP SY NO. 291, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7	DC No.	11935
	DC Date.	05-11-2020
	PO No.	71794
	PO Date.	03-11-2020
	Req ID	61196
	Req Date	02-11-2020
	Loc Req No	156112

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		3
2			
3			
4			
5			
6			
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for Summit Sales LLP

 Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-11-2020

Customer Details Silver Oak Villas LLP SY NO. 291, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7	Invoice No.	14053
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	PO No.	71794
	PO Date.	03-11-2020
	Req ID	61196
	Req Date	02-11-2020
	Loc Req No	156112

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:

Inward No: 15013 Dt: 5/11/20

MRN No: Dt:

Received By: Sign: 

SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	600.00	72.00
	36.00	36.00	Total Invoice Amount	672.00	

Rupees : Six Hundred Seventy Two Only.

for Summit Sales LLP



Authorized signatory

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