

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         |                  | 9/11/20.                |                                                                                                                                                                           | Prepared by:                                                        |                             | D.SOWMYA   |                  |
| PO/WO no.                                                     |                  | 71797                   |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 8/11/20    |                  |
| Supplier Name                                                 |                  | Sslp.                   |                                                                                                                                                                           | PO/WO amount                                                        |                             | 352.       |                  |
| Firm/Company                                                  |                  | Modi properties pvt ltd |                                                                                                                                                                           | Project                                                             |                             | MPL        |                  |
| Sl. No.                                                       | Bill No.         | Bill Date               |                                                                                                                                                                           | Bill amount                                                         |                             |            |                  |
| 1                                                             | 14084            | 8/11/20.                |                                                                                                                                                                           | 352                                                                 |                             |            |                  |
| 2                                                             |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 3                                                             |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 4                                                             |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                         |                                                                                                                                                                           |                                                                     |                             | 352        |                  |
| Sl. No.                                                       | DC No            | DC. Date                | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            | 11961            | 6/11/20                 | 84949                                                                                                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B –Other Credits : Transportation charges              |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount C –Other Debits :                                      |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                         |                                                                                                                                                                           |                                                                     |                             | 352        |                  |
| Amount E – PO / WO value:                                     |                  |                         |                                                                                                                                                                           |                                                                     |                             | 352        |                  |
| Amount F – Difference (A – E): GST-18%                        |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Quantity received as per PO /WO                               |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |            |                  |
| Excess / short material received                              |                  |                         | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                     |                             |            |                  |
| Close PO / W?O                                                |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                         | <input type="checkbox"/> Yes – Rs. _____/- <input type="checkbox"/> No                                                                                                    |                                                                     |                             |            |                  |
| Payment – due date                                            |                  |                         | 14.11.2020                                                                                                                                                                |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager        | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         | <i>Sowmya</i>    |                         | <i>MINISH PARIKH</i>                                                                                                                                                      |                                                                     |                             |            |                  |
| Date                                                          | 9/11/20          |                         | 11 NOV 2020                                                                                                                                                               |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

## Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-11-2020

| Customer Details                                                                                               |                                                            |       |  | Invoice No.   |     | 14084                |        |        |         |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------|--|---------------|-----|----------------------|--------|--------|---------|
| Modi Properties Private Limited.,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM |                                                            |       |  | Invoice Date. |     | 06-11-2020           |        |        |         |
|                                                                                                                |                                                            |       |  | PO No.        |     | 71797                |        |        |         |
|                                                                                                                |                                                            |       |  | PO Date.      |     | 03-11-2020           |        |        |         |
|                                                                                                                |                                                            |       |  | Req ID        |     | 61189                |        |        |         |
|                                                                                                                |                                                            |       |  | Req Date      |     | 02-11-2020           |        |        |         |
|                                                                                                                |                                                            |       |  | Loc Req No    |     | 177077               |        |        |         |
|                                                                                                                | Description of Goods                                       |       |  | HSN/SAC       | Qty | Rate                 | Gross  | Tax%   | Tax Amt |
| 1                                                                                                              | 7560 - Stationery - other - Pen - NA - nos<br>Blue,Blk,Red |       |  | 9608          | 90  | 3.50                 | 315.00 | 12     | 37.80   |
| 2                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 3                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 4                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 5                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 6                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 7                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 8                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 9                                                                                                              |                                                            |       |  |               |     |                      |        |        |         |
| 10                                                                                                             |                                                            |       |  |               |     |                      |        |        |         |
| 11                                                                                                             |                                                            |       |  |               |     |                      |        |        |         |
| 12                                                                                                             |                                                            |       |  |               |     |                      |        |        |         |
| 13                                                                                                             |                                                            |       |  |               |     |                      |        |        |         |
| 14                                                                                                             |                                                            |       |  |               |     |                      |        |        |         |
| 15                                                                                                             |                                                            |       |  |               |     |                      |        |        |         |
| IGST                                                                                                           |                                                            | CGST  |  | SGST          |     | Total Taxable Amount |        | 315.00 | 37.80   |
|                                                                                                                |                                                            | 18.90 |  | 18.90         |     | Total Invoice Amount |        | 352.80 |         |
| Rupees : Three Hundred Fifty Two and Paise Eighty Only.                                                        |                                                            |       |  |               |     |                      |        |        |         |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



# Purchase Order

Page(s) 1 Of 1

03-11-2020 14:17:06

Or



71797

30.10.20 4:42:54

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

| Supplier Details                                                                                                                               |                   |            |        |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------|--------|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br><b>GSTIN</b> 36ACQFS2044C1Z7<br>040-66335551 9618244433 | <b>Doc No</b>     | 71797      | 177077 |
|                                                                                                                                                | <b>Doc Date</b>   | 03-11-2020 |        |
|                                                                                                                                                | <b>Quote No</b>   | Nil        |        |
|                                                                                                                                                | <b>Quote Date</b> | 03-11-2020 |        |
|                                                                                                                                                | <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                    | Qty   | Rate | Dis% | GST   | Amount        |
|--------------------------------------------------------------|-------|------|------|-------|---------------|
| 1 7560 - Stationery - other - Pen - NA - nos<br>Blue,Blk,Red | 90.00 | 3.50 | 0.00 | 12.00 | 352.80        |
| <b>Total Order Value . . .</b>                               |       |      |      |       | <b>352.80</b> |
| Rupees : Three Hundred Fifty Two and Paise Eighty Only.      |       |      |      |       |               |

**Terms and Conditions :-****Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : \_/\_/

Content

# Requisition Form

✓

|                                |                         |         |            |
|--------------------------------|-------------------------|---------|------------|
| Company Name:                  | Modi Properties Pvt Ltd | Date:   | 02-11-2020 |
| Site & Phase :                 | May Flower Platinum     | Time:   | 14:40      |
| Supplier                       |                         | Req.No. | 177077     |
| Material required before date: | 05-11-2020              | ID No.  | 61189      |

| No | Description         | Size | Quantity | Units | Inward No | Date |
|----|---------------------|------|----------|-------|-----------|------|
| 1  | Blue/black/red Pens | Std  | 05       | Boxes |           |      |
| 2  |                     |      |          |       |           |      |
| 3  |                     |      |          |       |           |      |
| 4  |                     |      |          |       |           |      |
| 5  |                     |      |          |       |           |      |
| 6  |                     |      |          |       |           |      |
| 7  |                     |      |          |       |           |      |
| 8  |                     |      |          |       |           |      |
| 9  |                     |      |          |       |           |      |
| 10 |                     |      |          |       |           |      |

Remarks: Towards site use purpose

|             |                 |              |                 |
|-------------|-----------------|--------------|-----------------|
| Prepared By | K.Sravani Reddy | Approved by  | S.V.Subba Reddy |
| Sign.& Date | 02-11-2020      | Sign. & Date |                 |

Note:

  
**APPROVED**  
 -2 NOV 2020  
 P. PRABHAKAR  
 Sr. MANAGER PURCHASE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

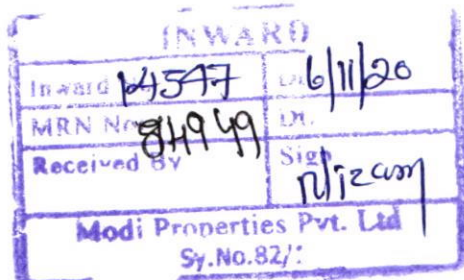
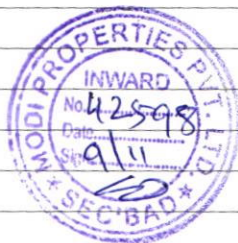
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 06-11-2020

| Customer Details                                                                                               |                                            | DC No.     | 11961      |
|----------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------|------------|
| Modi Properties Private Limited.,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM |                                            | DC Date.   | 06-11-2020 |
|                                                                                                                |                                            | PO No.     | 71797      |
|                                                                                                                |                                            | PO Date.   | 03-11-2020 |
|                                                                                                                |                                            | Req ID     | 61189      |
|                                                                                                                |                                            | Req Date   | 02-11-2020 |
|                                                                                                                |                                            | Loc Req No | 177077     |
|                                                                                                                | Description of Goods                       | HSN/SAC    | Qty        |
| 1                                                                                                              | 7560 - Stationery - other - Pen - NA - nos | 9608       | 90         |
| 2                                                                                                              |                                            |            |            |
| 3                                                                                                              |                                            |            |            |
| 4                                                                                                              |                                            |            |            |
| 5                                                                                                              |                                            |            |            |
| 6                                                                                                              |                                            |            |            |
| 7                                                                                                              |                                            |            |            |
| 8                                                                                                              |                                            |            |            |
| 9                                                                                                              |                                            |            |            |
| 10                                                                                                             |                                            |            |            |
| 11                                                                                                             |                                            |            |            |
| 12                                                                                                             |                                            |            |            |
| 13                                                                                                             |                                            |            |            |
| 14                                                                                                             |                                            |            |            |
| 15                                                                                                             |                                            |            |            |
| 16                                                                                                             |                                            |            |            |
| 17                                                                                                             |                                            |            |            |
| 18                                                                                                             |                                            |            |            |
| 19                                                                                                             |                                            |            |            |
| 20                                                                                                             |                                            |            |            |
| 21                                                                                                             |                                            |            |            |
| 22                                                                                                             |                                            |            |            |
| 23                                                                                                             |                                            |            |            |
| 24                                                                                                             |                                            |            |            |
| 25                                                                                                             |                                            |            |            |
| 26                                                                                                             |                                            |            |            |
| 27                                                                                                             |                                            |            |            |
| 28                                                                                                             |                                            |            |            |
| 29                                                                                                             |                                            |            |            |
| 30                                                                                                             |                                            |            |            |



Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

## TAX INVOICE

## Summit Sales LLP

TRANSIT COPY

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-11-2020

| Customer Details                           |                                            |         |                      | Invoice No.   |        | 14084      |         |  |
|--------------------------------------------|--------------------------------------------|---------|----------------------|---------------|--------|------------|---------|--|
| Modi Properties Private Limited,           |                                            |         |                      | Invoice Date. |        | 06-11-2020 |         |  |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad |                                            |         |                      | PO No.        |        | 71797      |         |  |
|                                            |                                            |         |                      | PO Date.      |        | 03-11-2020 |         |  |
|                                            |                                            |         |                      | Req ID        |        | 61189      |         |  |
|                                            |                                            |         |                      | Req Date      |        | 02-11-2020 |         |  |
| GSTIN : 36AABCM4761E1ZM                    |                                            |         |                      | Loc Req No    |        | 177077     |         |  |
|                                            | Description of Goods                       | HSN/SAC | Qty                  | Rate          | Gross  | Tax%       | Tax Amt |  |
| 1                                          | 7560 - Stationery - other - Pen - NA - nos | 9608    | 90                   | 3.50          | 315.00 | 12         | 37.80   |  |
|                                            | Blue,Blk,Red                               |         |                      |               |        |            |         |  |
| 2                                          |                                            |         |                      |               |        |            |         |  |
| 3                                          |                                            |         |                      |               |        |            |         |  |
| 4                                          |                                            |         |                      |               |        |            |         |  |
| 5                                          |                                            |         |                      |               |        |            |         |  |
| 6                                          |                                            |         |                      |               |        |            |         |  |
| 7                                          |                                            |         |                      |               |        |            |         |  |
| 8                                          |                                            |         |                      |               |        |            |         |  |
| 9                                          |                                            |         |                      |               |        |            |         |  |
| 10                                         |                                            |         |                      |               |        |            |         |  |
| 11                                         |                                            |         |                      |               |        |            |         |  |
| 12                                         |                                            |         |                      |               |        |            |         |  |
| 13                                         |                                            |         |                      |               |        |            |         |  |
| 14                                         |                                            |         |                      |               |        |            |         |  |
| 15                                         |                                            |         |                      |               |        |            |         |  |
| IGST                                       | CGST                                       | SGST    | Total Taxable Amount |               | 315.00 |            | 37.80   |  |
|                                            | 18.90                                      | 18.90   | Total Invoice Amount |               |        |            | 352.80  |  |

Rupees : Three Hundred Fifty Two and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

|                          |             |
|--------------------------|-------------|
| INWARD                   |             |
| Inward 1437              | Dt. 6/11/20 |
| MRN No. 84949            | Di.         |
| Received By              | Sign        |
| Modi Properties Pvt. Ltd |             |
| Sy.No.82/1               |             |