PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	70889.	PO / WO Date.	29/10/20
Supplier Name	Patel & Co.	PO/WO amount	1,32,164.
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	1441	29/10/20.	25,501.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,501

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84776	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,501
Amount E – PO / WO value:	1,32,164.
Amount F – Difference (A – E): GST-18%	1,06,663.

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**14.11.2020**
Remarks:	as Short bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	10/11/20	11/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

PATEL & CO
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Invoice No. 1441	Dated 29-Oct-2020
Delivery Note 1441	Mode/Terms of Payment
Supplier's Ref. SAIRAM	Other Reference(s)
Buyer's Order No. 70889	Dated 29-Oct-2020
Despatch Document No.	Delivery Note Date 29-Oct-2020
Despatched through	Destination
Terms of Delivery	

Buyer
SUMMIT SALES LLP
5-4-187/3 &4,2ND FLOOR,
M.G ROAD,SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**B4621104 Dora Sink**	73241000	**10.00 nos**	3,750.00	nos	42.37 %	**21,611.25**
	SGST Output						**1,945.01**
	CGST Output						**1,945.01**
	Less : *Roundoff*						**(-)0.27**
	Total		**10.00 nos**				**₹ 25,501.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70752 Date 04/11 Sign. Alda

INWARD
Inward No: 15147 Dt: 29/10/20
MRN No: 64776 Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) E. & O.E
INR Twenty Five Thousand Five Hundred One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
73241000	21,611.25	9%	1,945.01	9%	1,945.01	3,890.02
Total	21,611.25		**1,945.01**		**1,945.01**	**3,890.02**

Tax Amount (in words) : **INR Three Thousand Eight Hundred Ninety and Two paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

     30-09-2020 5:27:10 PM

70889
28.09.20 5:24:35

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Patel & Company	**Doc No**	70889	168002
Malikarjuna Nagar, Malkajgiri	**Doc Date**	30-09-2020	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	10-08-2020	
27050751 8143444221	**SupplyType**	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos *S1031102 white*	10.00	12,250.00	52.55	18.00	68,588.98
2	7321 - Plumbing - sanitary - Washbasin - other - nos *S2040105 white*	20.00	1,755.00	52.55	18.00	19,652.84
3	7348 - Plumbing - sanitary - Pedastal - NA - nos *S2090103 white*	20.00	1,645.00	52.55	18.00	18,421.04
4	7310 - Plumbing - sanitary - Sink - other - nos *B4621104*	10.00	3,750.00	42.37	18.00	25,501.28
				Total Order Value . . .		**132,164.13**

Rupees : One Lakh(s) Thirty Two Thousand One Hundred Sixty Four and Paise Thirteen Only.

Bill - 1441 - 29/10/20 - ₹25,501/-
Balance - 1,06,663/-
[signature]

Terms and Conditions :-

Specification / Brand	All items shall be of 'Cera' brand,
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs........./-vide cheq.no....... dtd.......of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Patel & Company***

Name : ____________

Date : __/__/____

Requisition Form

...ny Name:	SSLLP	Date:	28.09.2020
... Phase :	SHLLP	Time:	16.00
...plier		Req. No.	168002
...terial required before date:		ID No.	60310

No	Description	Size	Quantity	Units	Inward No	Date
1	EWC FULL SET		10	NOS		
2	WASH BASIN		20	NOS		
3	PEDASTAL 70889		20	NOS		
4	SINK	20"X17"	10	NOS		
5	71616					
6						
7						
8						
9						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	28.9.2020	Sign. & Date	APPROVED BY 30 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 30-09-2020 1:42:49 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Patel & Company	**Doc No**	70889	168002
Malikarjuna Nagar, Malkajgiri	**Doc Date**	30-09-2020	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	10-08-2020	
27050751 8143444221	**SupplyType**	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos *S1031102 white*	10.00	5,714.40	0.00	18.00	67,429.92
2	7321 - Plumbing - sanitary - Washbasin - other - nos *S2040105 white*	20.00	792.00	0.00	18.00	18,691.20
3	7348 - Plumbing - sanitary - Pedastal - NA - nos *S2090103 white*	20.00	743.00	0.00	18.00	17,534.80
4	7310 - Plumbing - sanitary - Sink - other - nos *B4621104*	10.00	1,748.00	0.00	18.00	20,626.40
					Total Order Value . . .	**124,282.32**

Rupees : One Lakh(s) Twenty Four Thousand Two Hundred Eighty Two and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Cera' brand,
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs......../-vide cheq.no....... dtd.......of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
30 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

T. Bhasker

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Patel & Company*

Name : ____________

Name : ____________

Date : __/__/____