Prepared by:	sowmya					
Date:	13.11.2020					
Site:	MCMET					
					If material is not	
Requisition	Requisition			Material	delivered - is	
No	Date	Material Descscription	Purchase Manager - Remarks	delivered?	delay justified?	
	List of requisiti	ons where PO/WO not prepard 3 working days after requ	isition			
162034	19.10.2020	door frames	cancelled			
162040	28.10.2020	4300 w electric wall chaser	Searching in market			
	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time					
162044	4.11.2020	black sheet	Follow up with supplier			
162045	5.11.2020	pvc pipe	Pickup from ssllp			
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	+					