PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	70220.	PO / WO Date.	29/10/20
Supplier Name	SSK patel & Co.	PO/WO amount	1,86,880.
Firm/Company	SSllp	Project	Sllp
Sl. No.	Bill No.	Bill Date	Bill amount
1	1440	29/10/20.	27,436.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			27,436

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84563	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,436
Amount E – PO / WO value:	1,86,880.
Amount F – Difference (A – E): GST-18%	1,59,444.

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**14.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	13/11/20.	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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Tax Invoice

PATEL & CO H.NO.8-7-177/5, PLOT NO.4 & 21, SWARNADHAMA NAGAR,DAIRY FARM ROAD, OLD BOWENPALLY,SECUNDERABAD -11 GSTIN/UIN: 36AEJPP6112M1Z6 State Name : Telangana, Code : 36 E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM	Invoice No. **1440** / Dated **29-Oct-2020** Delivery Note **1440** / Mode/Terms of Payment Supplier's Ref. **SAIRAM** / Other Reference(s) Buyer's Order No. **70220** / Dated **29-Oct-2020** Despatch Document No. / Delivery Note Date **29-Oct-2020** Despatched through / Destination Terms of Delivery
Buyer **SUMMIT SALES LLP** 5-4-187/3 &4,2ND FLOOR, M.G ROAD,SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**S1031102 Clair 'p' White**	69101000	**4.00 nos**	6,510.00	nos	52.55 %	**12,355.98**
2	**S1062136 CISTERN&FITTING**	69101000	**4.00 nos**	4,725.00	nos	52.55 %	**8,968.05**
3	**B1510108 Clair S/c White**	39222000	**4.00 nos**	1,015.00	nos	52.55 %	**1,926.47**
							23,250.50
	SGST Output						**2,092.54**
	CGST Output						**2,092.54**
	Roundoff						**0.42**
	Total		**12.00 nos**				**₹ 27,436.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. ~~7075~~ Date 09/11 Sign. 70963 09/11

INWARD
Inward No: 15146 Dt: 29/10/20
MRN No: 84563 Dt: 29/10/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) *E. & O.E*

INR Twenty Seven Thousand Four Hundred Thirty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
69101000	21,324.03	9%	1,919.16	9%	1,919.16	3,838.32
39222000	1,926.47	9%	173.38	9%	173.38	346.76
Total	23,250.50		2,092.54		2,092.54	4,185.08

Tax Amount (in words) : **INR Four Thousand One Hundred Eighty Five and Eight paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO
Authorised Signatory

PATEL & CO. SEC'BAD

This is a Computer Generated Invoice

Purchase Order

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70220
08.09.20 12:15:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Patel & Company	**Doc No**	70220	14772
Malikarjuna Nagar, Malkajgiri	**Doc Date**	19-08-2020	
	Quote No	Nil	
GSTIN 36AEJPP6112M1Z6	**Quote Date**	10-08-2020	
27050751 8143444221	**SupplyType**	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10232 - Plumbing - sanitary - EWC + flush tank + seat cover - NA - nos *S1031102 white*	20.00	6,860.00	0.00	0.00	137,200.00
2	7321 - Plumbing - sanitary - Washbasin - other - nos *S2040105 white*	20.00	962.80	0.00	0.00	19,256.00
3	7348 - Plumbing - sanitary - Pedastal - NA - nos *S2090103 white*	20.00	921.20	0.00	0.00	18,424.00
4	7301 - Plumbing - sanitary - Gasket Saifan Set - NA - nos	6.00	2,000.00	0.00	0.00	12,000.00
					Total Order Value . . .	**186,880.00**

Rupees : One Lakh(s) Eighty Six Thousand Eight Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Cera' brand,
Payment Terms	100% as advance
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs........./-vide cheq.no....... dtd.......of Yes bank
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

1 Bill - 1377 - 22/10/20 - 90,182
Balance - 96,698/-
Sowmya

2. Bill - 1440 - 29/10/20 - 27,436.
Balance - 69,262/-
Sowmya

For *Summit Sales LLP*
Authorised Signatory
Name :

Accepted the above Terms And Conditions
For *Patel & Company*
Name :

Date : _/_/_

Requisition Form

Company Name:	SSLLP	Date:	7.9.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14874
Material required before date:		ID No.	59688

No	Description	Size	Quantity	Units	Inward No	Date
1	EWC SET	WHITE	20	NOS		
2	WASH BASIN 70220	WHITE	20	NOS		
3	PEDASTAL		20	NOS		
4	GASKET SET		6	NOS		
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign & Date	7.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
07 SEP 2020
SOHAM MODI
MANAGING DIRECTOR