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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	06/11/2020	Prepared by:	NEHA.C[redacted]
PO/WO no.	71448	PO / WO Date.	20/10/2020
Supplier Name	Shubham Enterprises	PO/WO amount	50,306.47/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1578	31/10/2020	8850/—
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8850/—

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84790	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8850/—
Amount E – PO / WO value:	8850/—
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	13/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	06/11/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1578 **Date** 31-Oct-2020 P.O. No. : **71448 // 168055** Date : **31-Oct-2020**

Reverse Charge (Y/N) : **No** D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party	Ship to Party
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 7/20 SERVICE WIRE	8544	500 METER	15.00	7,500.00
				7,500.00
CGST TAX 9 %				675.00
SGST TAX 9%				675.00
				8,850.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70968 10962
Date 09/11
Sign. Neha

INWARD
Inward No: 15168 Dt: 31 10 20
MRN No: 84790 Dt: 03 11 20.
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Indian Rupees Eight Thousand Eight Hundred Fifty Only

Despatched Through :

Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 20-10-2020 2:18:45 PM

71448
10.10.20 12:36:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	71448	168055
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	20-10-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	20-10-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4617 - Electrical - other - Metal box - 8way - nos	60.00	36.00	0.00	18.00	2,548.80
2	4616 - Electrical - other - Metal box - 6way - nos	400.00	32.00	0.00	18.00	15,104.00
3	4613 - Electrical - other - Metal box - 2way - nos	100.00	16.00	0.00	18.00	1,888.00
4	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *5 coils*	500.00	15.00	0.00	18.00	8,850.00
5	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts *5 coils*	450.00	11.00	0.00	18.00	5,841.00
6	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *Cat 6 D link 2 coils*	710.00	14.26	0.00	18.00	11,947.03
7	4647 - Electrical - other - Spring wire - NA - mtrs *10 boxes*	300.00	11.66	0.00	18.00	4,127.64
				Total Order Value . . .		**50,306.47**

Rupees : Fifty Thousand Three Hundred Six and Paise Fourty Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose
Completion Date	Nil
Measurment	Nil

(1) Part bill received
Bill no: 1469
Bill date: 21/10/2020
Bill Amt: 41,457/-
Bal amt receivable: 8,849/-
Neha
27/10/2020

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name :

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	17.10.20
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	168055
Material required before date:		ID No.	60892

No	Description	Size	Quantity	Units	Inward No	Date
1	Pipe	1.5mm	800	nos		
2	Pipe 71443	1.2mm	300	nos		
3	Deep box	4 way	600	nos		
4	Fan box		100	nos		
5	Metal box	6m	400	nos		
6	Metal box	8m	60	nos		
7	Metal box	2m	100	nos		
	Thermocol sheet 71444		200	nos		
	Bends	1.5mm	2000	nos		
10	Al service wire	7/20	500	mtrs		
11	Cat 6 cable		710	mtrs		
12	Video door phone 71445		10	nos		
13	Spring box		10	boxes		
14	Service wire 71448	3/20	450	mtrs		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.10.20	Sign. & Date	

APPROVED
20 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.