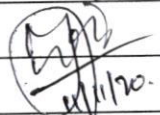


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/11/2020	Prepared by:	T.D. Murthy				
PO/WO no.	71789	PO / WO Date.	02/11/2020				
Supplier Name	Sri Balaji Enterprises	PO/WO amount	Rs. 2,06,136/-				
Firm/Company	Summit Sales LLP	Project	SHLLP				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	109	09/11/2020	Rs. 1,87,630/-				
2.	-	-	-				
3.	-	-	-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,87,630/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	109	09/11/2020	85081	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 1,87,630/-				
Amount E – PO / WO value:			Rs. 2,06,136/-				
Amount F – Difference (A – E):			Rs. -18,506/-				
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 1,03,068/- ☐ No					
Payment – due date		14/11/2020					
Remarks: <u>Part bill received.</u>							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	11/11/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

**SRI BALAJI ENTERPRISES**

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

109

Dated

09-11-2020

PO / DOC No.

71789

D.C. No.

109

Vehicle No.

TS12UC-8002

Destination

Billing Address :

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32 ✓	20 ✓	2187.00	43740.00
2	4418	Masonite 2 pnl door	32mm	82x26 ✓	10 ✓	1777.00	17770.00
3	4418	Masonite 2 pnl door	32mm	80x38 ✓	10 ✓	2533.00	25330.00
4	8302	SS.Hinges 4" HG 1151		40x5 ✓	200 ✓	201.00	40200.00
5	8301	SS.Cylindre cal lock		24X4 ✓	48 ✓	516.00	24768.00
6	8302	ss door stopper na		50x1 ✓	50 ✓	100.00	5000.00
						Cartage	2200.00
						338	159008.00



Certified by:

Stores Manager

re Tax : Rs 159008.00 Tax Rs.: 28621.44 Post Tax Rs.: 187629.44 R/o Rs.: 0.56 Final Rs.: 187630.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	159008	9%	14310.72	9%	14310.7			28621.44
Total	159008	0.09	14310.72	0.09	14310.7			28621.44

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum.
5. Subject to Hyderabad Jurisdiction.



SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

Page(s) 1 Of 2

05-Nov-20 2:17:47 PM



71789

30.10.20 4:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	71789	168087
Doc Date	02-11-2020	
Quote No	Nil	
Quote Date	02-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,186.00	0.00	18.00	51,589.60
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	10.00	2,533.00	0.00	18.00	29,889.40
4 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,730.00	40.00	18.00	21,126.72
5 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	40.00	18.00	29,226.24
6 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	200.00	335.00	40.00	18.00	47,436.00
7 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					206,136.56

Rupees : Two Lakh(s) Six Thousand One Hundred Thirty Six and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, mortise lock 5 year, cylendrical lock 1 year warranty.
Advance Paid	Rs.1,03,068-00, by cheque....., dated.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
For Summit Sales LLP	

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name :

Name : _____

Date : / /

⇒ Part Bill received of Rs. 1,87,680/-
B.no: 109 and Bal. Bill of
9/11/20
Rs. 18,506/- to be received.
uf
11/11/20.

Purchase Order

Page(s) 1 Of 2

02-Nov-20 5:26:17 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	71789	168087
Doc Date	02-11-2020	
Quote No	Nil	
Quote Date	02-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
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7 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					206,136.56

Rupees : Two Lakh(s) Six Thousand One Hundred Thirty Six and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand 2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand

Payment Terms 50% Advance balance after delivery

Tax Included in the above prices

Delivery Date With a week

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty One year replacemant warranty on doors, mortise lock 5 year, cylendrical lock 1 year warranty.

Advance Paid Rs.1,03,068-00, by cheque....., dated.....

Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose

Completion Date NIL

Measurment Nil

Security Nil

For **Summit Sales LLP**

Accepted the above Terms And Conditions
For **Sri Balaji Enterprises**

Name :

Name :

Requisition Form

Company Name:		SSLLP		Date:		28.10.2020	
Site & Phase :		SHLLP		Time:		16.30	
Supplier				Req. No.		168087	
Material required before date:					ID No.		61084

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOORS	32"X82"	✓ 20	NOS		
2	PANEL DOORS	26"X82"	✓ 10	NOS		
3	PANEL DOORS	38"X80"	✓ 10	NOS		
4	MORTISE LOCK		✓ 8	NOS		
5	CYLINDRICAL LOCK		✓ 48	NOS		
6	SS HINGES		✓ 200	NOS		
7	DOOT STOPPER		✓ 50	NOS		
8						
9						

71789

Remarks: FOR STOCK MAINTENANCE

Prepared By		SOWMYA		Approved by			
Sign. & Date		28.10.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

20 OCT 2020

SOHAM MOJI

MANAGING DIRECTOR

✓