PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/11/2020	Prepared by:	T.D. Murthy
PO/WO no.	71852	PO / WO Date.	05/11/2020
Supplier Name	Shubham Enterprises	PO/WO amount	Rs. 69,431/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1657	05/11/2020	Rs. 69,431/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 69,431/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1657	05/11/2020	84936	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 69,431/-
Amount E – PO / WO value:				Rs. 69,431/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**14/11/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 12 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	11/11/20	11/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1657	Date : 5-Nov-2020	P.O. No. : 71852 // 168095	Date : 5-Nov-2020
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. : 1612 6675 4839

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	8M METAL BOX	8538	60.00 NOS	36.00	2,160.00
2	6M METAL BOX	8538	300.00 NOS.	32.00	9,600.00
3	2M METAL BOX	8538	100.00 NOS.	16.00	1,600.00
4	6 AMPS CONNECTOR	8536	300.00 NOS	14.00	4,200.00
5	MCB DUMMY	8538	200.00 NOS	6.00	1,200.00
6	HAVELLS 25 AMPS DP COS	8536	12.00 NOS	840.00	10,080.00
7	7/20 SERVICE WIRE	8544	2,000 METER	15.00	30,000.00
					58,840.00
	CGST TAX 9 %				5,295.60
	SGST TAX 9%				5,295.60
	ROUNDED				(-)0.20
					69,431.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 71043
Date: 10/11
Sign: Neha

INWARD
Inward No: 15212 Dt: 6/11/20
GRN No: 84936 Dt: 6/11/20.
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Indian Rupees Sixty Nine Thousand Four Hundred Thirty One Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank.Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 05-11-2020 12:25:26 PM

71852
30.10.20 4:44:40

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	Doc No	71852	168095
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc Date	05-11-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	Quote Date	05-11-2020	
040-66318150/23468151 9849153774	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4617 - Electrical - other - Metal box - 8way - nos	60.00	36.00	0.00	18.00	2,548.80
2	4616 - Electrical - other - Metal box - 6way - nos	300.00	32.00	0.00	18.00	11,328.00
3	4613 - Electrical - other - Metal box - 2way - nos	100.00	16.00	0.00	18.00	1,888.00
4	4780 - Electrical - conducting - PVC stripe connector - NA - nos	300.00	14.00	0.00	18.00	4,956.00
5	4608 - Electrical - other - MCB Dummy - NA - nos	200.00	6.00	0.00	18.00	1,416.00
6	4799 - Electrical - other - Change over - 25 Amps - nos *Havells*	12.00	840.00	0.00	18.00	11,894.40
7	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *20 coils south king*	2,000.00	15.00	0.00	18.00	35,400.00
					Total Order Value . . .	**69,431.20**

Rupees : Sixty Nine Thousand Four Hundred Thirty One and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose
Completion Date	Nil
Measurment	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : 06/11/2020

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	2.11.2020
Site & Phase :	SHLLP	Time:	12.00
Supplier		Req. No.	168095
Material required before date:		ID No.	61186

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB DUMMY		200	NOS		
2	CHANGE OVER	25A	12	NOS		
3	FAN BOX 71852		100	NOS		
4	INSULATION TAPE		500	NOS		
5	METAL BOX	8M	60	NOS		
6	METAL BOX	6M	300	NOS		
7	METAL BOX	2M	100	NOS		
8	STRIP CONNECTOR		300	NOS		
9	PIPE 71854	1.5MM	500	NOS		
10	BENDS	1.5MM	1000	NOS		
11	JUNCTION BOX		600	NOS		
12	SPRING BOX		10	BOXES		
13	T.V WIRE		1500	MTRS		
14	TELEPHONE WIRE		10	BDL		
15	AL SERVICE WIRE		3000	MTRS		
16						

Remarks:FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	2.11.2020	Sign. & Date	03 NOV 2020

Note: On receipt of material at site write inward number and date in last 2 columns.