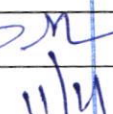
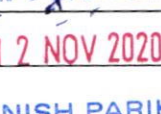


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/11/2020	Prepared by:	T.D. Murthy				
PO/WO no.	71860	PO / WO Date.	05/11/2020				
Supplier Name	Elegant Enterprises	PO/WO amount	Rs. 45,859/-				
Firm/Company	Summit Sales LLP	Project	SHLLP				
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	0269	07/11/2020	Rs. 44,525/- ✓				
2.	-	-	-				
3.	-	-	-				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 44,525/- ✓				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	0269	07/11/2020	85038	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 44,525/- ✓				
Amount E – PO / WO value:			Rs. 45,859/-				
Amount F – Difference (A – E):			Rs. -1,334/-				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No					
Payment – due date		14/11/2020					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	11/11/20	11/11	12 NOV 2020				

Notes: 1. In case amount to be credited to supplier and bill amount does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

05-11-2020 12:25:26 PM



71860

30.10.20 4:44:40

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G. Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	71860	168095
Doc Date	05-11-2020	
Quote No	Nil	
Quote Date	05-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4782 - Electrical - wires - A1 service Wire - 7/20 - mts 10 coils South King	1,000.00	15.00	0.00	18.00	17,700.00
2 4710 - Electrical - wires - TV wire - RG-6 - mtrs 5 coils Finolex	500.00	12.00	0.00	18.00	7,080.00
3 3509 - Computers and Peripherals - Internet Cable - NA - mtrs 2 coils D link 305 mtrs	710.00	14.60	0.00	18.00	12,231.88
4 4585 - Electrical - other - Insulation tape - NA - nos Miracle	500.00	8.00	0.00	18.00	4,720.00
5 4647 - Electrical - other - Spring wire - NA - mtrs 10 box Elephant	300.00	11.66	0.00	18.00	4,127.64
Total Order Value . . .					45,859.52

Rupees : Fourty Five Thousand Eight Hundred Fifty Nine and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.**Payment Terms** On complete delivery of all materials only !**Tax** GST included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

06/11/2020

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SSLLP		Date:		2.11.2020	
Site & Phase :		SHLLP		Time:		12.00	
Supplier				Req. No.		168095	
Material required before date:			ID No.			61186	
No	Description	Size	Quantity	Units	Inward No	Date	
1	MCB DUMMY		200	NOS			
2	CHANGE OVER	25A	12	NOS			
3	FAN BOX		100	NOS			
4	INSULATION TAPE		500	NOS			
5	METAL BOX	8M	60	NOS			
6	METAL BOX	6M	300	NOS			
7	METAL BOX	2M	100	NOS			
8	STRIP CONNECTOR		300	NOS			
9	PIPE	1.5MM	500	NOS			
10	BENDS	1.5MM	1000	NOS			
11	JUNCTION BOX		600	NOS			
12	SPRING BOX		10	BOXES			
13	T.V WIRE		1500	MTRS			
14	TELEPHONE WIRE		10	BDL			
15	AL SERVICE WIRE		3000	MTRS			
16	CAT 6 CABLE		710	MTRS			
Remarks: FOR STOCK MAINTENANCE AND SITE USE							
Prepared By		SOWMYA		Approved by			
Sign. & Date		2.11.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

