PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71323.	PO / WO Date.	15/10/20.
Supplier Name	Reflections electricals pvt ltd.	PO/WO amount	1,39,575
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	1612	29/10/20.	21,877
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			21,877.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84617	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,877
Amount E – PO / WO value:	1,39,575.
Amount F – Difference (A – E): GST-18%	1,17,698.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**14.11.2020**
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	DSL					
Date	13/11/20	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1612**	Dated **29-Oct-2020**
	Delivery Note **497**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **1612**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **71323/168036**	Dated **15-Oct-2020**
	Despatch Document No.	Delivery Note Date **29-Oct-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Switch 6A 1way Venia B0110**	8536	18 %	**600.0000 nos**	30.90	nos	**18,540.00**
	OUTPUT CGST						**1,668.60**
	OUTPUT SGST						**1,668.60**
	Less : ***Rounding Off***						**(-)0.20**
	Total			**600.0000 nos**			**₹ 21,877.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. ~~10130~~ 10964 Date 09/11 Sign Neha

Amount Chargeable (in words) E. & O.E

INR Twenty One Thousand Eight Hundred Seventy Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8536	18,540.00	9%	1,668.60	9%	1,668.60	3,337.20
Total	**18,540.00**		**1,668.60**		**1,668.60**	**3,337.20**

Tax Amount (in words) : **INR Three Thousand Three Hundred Thirty Seven and Twenty paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

INWARD
Inward No: 15149 Dt: 30/10/20
MRN No: 84617 Dt: 30/10/20
Received By: Sign:
SUMMIT SALES LLP

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Certified by:
Stores Manager

Purchase Order

 06-11-2020 16:50:09 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	71323	168036
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	15-10-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	08-10-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4631 - Electrical - other - Modular Plate - 6way - nos *BP955*	240.00	162.00	70.00	18.00	13,763.52
2	4792 - Electrical - other - Modular Step Dimmer - NA - Nos *B1900*	100.00	557.00	70.00	18.00	19,717.80
3	4795 - Electrical - other - Modular Telephone Jack - NA - Nos *B4900*	60.00	132.00	70.00	18.00	2,803.68
4	4796 - Electrical - other - Modular TV Socket - NA - Nos *B4797*	60.00	143.00	70.00	18.00	3,037.32
5	4789 - Electrical - other - Modular switch Blank plates - NA - nos *B3900*	900.00	32.00	70.00	18.00	10,195.20
6	4790 - Electrical - other - Modular socket - 15 A - nos *B1332*	200.00	254.00	70.00	18.00	17,983.20
7	4794 - Electrical - other - Modular switch - 16 A - nos *B0130*	200.00	157.00	70.00	18.00	11,115.60
8	4791 - Electrical - other - Modular socket - 6 A - nos *B1410*	600.00	184.00	70.00	18.00	39,081.60
9	4793 - Electrical - other - Modular Switch - 6 A - nos *B0110*	600.00	103.00	70.00	18.00	21,877.20
				Total Order Value . . .		**139,575.12**

Rupees : One Lakh(s) Thirty Nine Thousand Five Hundred Seventy Five and Paise Twelve Only.

Bill - 1560 - 24/10/20 - 1,17,698/-
Bill - 1612 - 24/10/20. - 21,877/-
Sowmya

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Name : ____________________

Name : ____________________

Contact

Purchase Order

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact