PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 12.11.20 | Prepared by: | T Bhasker |
| PO/WO no. | 71770 | PO / WO Date. | 31/10/20 |
| Supplier Name | Anisha Associates | PO/WO amount | 3540 |
| Firm/Company | SSLLP | Project | SHLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 156 | 7/11/20 | 3540 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3540 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 367 | 7/11/20 | 85084 | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :Transportation charges | – |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3540 |
| Amount E – PO / WO value: | 3540 |
| Amount F – Difference (A – E): GST-18% | — |
| Quantity received as per PO /WO | □ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | □ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ No |
| Payment – due date | 20/11/20 |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | | | | | |
| Date | 12-11-20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# TAX INVOICE

# ANISHA ASSOCIATES

Pidilite
Building Bonds

**AUTHORISED DISTRIBUTORS :**
**DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS**

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

**GSTIN : 36ABTPV3594Q1Z8**

Buyer / To M/s Summit Sales llp
M.G Road, Sec-Bad
GSTNO: 36ACQFS
2044 C1Z7

No. 156 Date : 07/11/2020
Your order No. 71770 Date 31/10/2020
Our D.C. No. 367 Date : 07/11/2020
Documents Sent through

| S.No. | DESCRIPTION | Packing | Qty. | Unit Price | AMOUNT Rs. | Ps. |
|---|---|---|---|---|---|---|
| 1) | Crack x - Part | 1 Kg | 10 | 300.00 | 3000 | 00 |
| | | | Total Taxable | | 3000 | 00 |
| | | | CGST @ | 9% | 270 | 00 |
| | | | SGTS @ | 9% | 270 | 00 |
| | | | IGST @ | | / | |
| | | | TOTAL | | 3540 | 00 |

MODI PROPERTIES PVT. LTD. INWARD No. 70993 Date 09/11 Sign Neha SEC'BAD

Rupees Three Thousand five Hundred and fourty Rupees only

*Goods once sold will not be taken back or exchanged*
*Subject to Hyderabad Jurisdiction.*

P. Sadashiva
For Anisha Associates

# DELIVERY CHALLAN

Pidilite
Building Bonds

# ANISHA ASSOCIATES

**Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals**

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 26.
✆: 040- 4850 9804, Mobile : 92465 89804

No. 367 Date : 07/11/2020

To M/s Summit Sales llP

Pono: 71770 & dt: 31-10-2020

| S.No | DESCRIPTION | Packing | Quantity |
|---|---|---|---|
| 1) | Crack x-part | 1Kg | 10 nos |
| | | | 10 nos |

MODI PROPERTIES PVT LTD * SEC'BAD *
INWARD
No. 42656
Date 10/11
Sign. Neha

INWARD
Inward No: 15218 Dt: 7/11/20
MRN No: 85084 Dt: 10/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

GSTIN : 36ABTPV3594Q1Z8

For **ANISHA ASSOCIATES**

P Sadashiv

Customer Signature

# Purchase Order

 04-11-2020 1:07:48 PM Orig

71770
30.10.20 4:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | | |
|---|---|---|---|---|
| Anisha Associates | | **Doc No** | 71770 | 168088 |
| No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. | | **Doc Date** | 31-10-2020 | |
| | | **Quote No** | Nil | |
| **GSTIN** 36ABTPV3594Q1Z8 | NA | **Quote Date** | 31-10-2020 | |
| 66209804 | 9246589804 | **SupplyType** | Supply | |

**Kind Attn : Mr. Kishan Raj**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3106 - Chemicals - Crack - X- Paste - NA - bags | 10.00 | 300.00 | 0.00 | 18.00 | 3,540.00 |
| | | | | | **Total Order Value . . .** | **3,540.00** |

Rupees : Three Thousand Five Hundred Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | On complete delivery of all maerials only. |
| **Tax** | Inclusive of all GST taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***Summit Sales LLP***

Authorised Signatory

Name : 06/11/2020

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SSLLP | Date: | 28.10.2020 |
| Site & Phase : | SHLLP | Time: | 16.30 |
| Supplier | | Req. No. | 168088 |
| Material required before date: | | ID No. | 61083 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Measurement tapes 71769 | 5mtrs | 20 | nos | | |
| 2 | Bombay nails | 21/2" | 20 | kgs | | |
| 3 | Bombay nails | 2" | 20 | kgs | | |
| 4 | Bombay nails 71768 | 3" | 20 | kgs | | |
| 5 | Plastic gampa | | 60 | nos | | |
| 6 | Crack fill paste 71770 | 1 kg | 10 | nos | | |
| 7 | Plasticizers 71767 | 20ltrs | 2 | cans | | |
| 8 | | | | | | |
| 9 | | | | | | |
| | | | | | | |

Remarks:FOR STOCK MAINTENANCE

| | | | |
|---|---|---|---|
| Prepared By | SOWMYA | Approved by | |
| Sign.& Date | 28.10.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 OCT 2020
SOHAM MODI
MANAGING DIRECTOR