

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/11/2020		Prepared by: HUNHSHI	
PO/WO no. 71554		PO / WO Date. 27/10/2020	
Supplier Name Sri Balaji Enterprises		PO/WO amount 4,03,659/-	
Firm/Company SLLP		Project SMLLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	104	05/11/2020	3,88,973/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,88,973/-
Sl. No.	DC No	DC. Date	MRN No.
1.			84920
2.			
3.			
4.			
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,88,973/-
Amount E – PO / WO value:			4,03,659/-
Amount F – Difference (A – E):			14,686/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. ____/- ☐ No	
Payment – due date		16/11/2020	
Remarks: 50% Advance Paid Balance to Pay.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	11/11/20	11/11/2020	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds 10,00,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

104

Dated

05-11-2020

PO / DOC No.

71554

D.C. No.

104

Vehicle No.

TS12UC-8002

Destination

Billing Address :

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door ✓	32mm	82x32	20 ✓	2187.00	43740.00
2	4418	Masonite 2 pnl door ✓	32mm	82x26	30 ✓	1777.00	53310.00
3	4418	Masonite 2 pnl door ✓	32mm	80x38	10 ✓	2533.00	25330.00
4	8302	SS.Hinges 4" HG 1151 ✓		40x10	400 ✓	201.00	80400.00
5	8301	SS.Cylindre cal lock ✓		24X6	144 ✓	516.00	74304.00
6	8301	ss.mortise lock hl 170 ass		4x4+1pic	17 ✓	2238.00	38046.00
7	8302	wood screws	35x8 mm	100x30	30 ✓	43.61	1308.30
8	8302	s.s.screws	38x8 mm	100x20	20 ✓	250.00	5000.00
9	3926	fischer -6mm		100x50	50 ✓	100.00	5000.00
						Cartage	3200.00
						721	329638.30

INWARD

Inward No: 15205 Dt: 5/11/20

HSN No: 84920 Dt: 6/11/20

Received By: Sign: 81

SUMMIT SALES LLP



re Tax : Rs 329638.30 Tax Rs.: 59334.89 Post Tax Rs.: 388973.19 R/o Rs.: -0.19 Final Rs.: 388973.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	329638.3	9%	29667.447	9%	29667.4			59334.89
								0
								0
Total	329638.3	0.09	29667.447	0.09	29667.4	0	0	59334.89

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

Certified by

Stores Manager



For SRI BALAJI ENTERPRISES

★ Authorized Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

DELIVERY CHALLAN

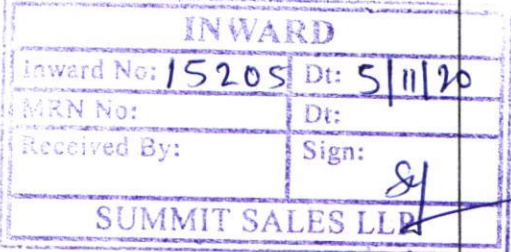
 SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 GSTN : 36AEIPJ0494H1ZF	D. C. No.	Dated
	104	05-11-2020
	PO / DOC No.	
	71554	
	Vehicle No.	Cont. No.
	TS12UC-8002	

Billing Address :

Sumit Sales LLP
 5-4-187/3&4, IInd Floor
 MG Road, Secunderabad - 03
 GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
 Cherlapally, Behind Kingston PG College
 Rangareddy - 500051
 GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2pnl door	32mm	82x32	20 no	
2	4418	masonite 2pnl door	32mm	82x26	30 no	
3	4418	masonite 2pnl door	32mm	80x38	10 no	
4	8302	ss.hinges 4" hg 1151		40x10	400 no	
5	8301	ss.cylindrical lock		24X6	144 no	
6	8302	ss.mortise lock hl 170 ass		4X4+1PIC	17 no	
7	8302	wood screws	35x8 mm	100x30	30 pkt	
8	8302	s.s.screws	38x8 mm	100x20	20 pkt	
9	3926	fischer -6mm		100x50	50 pkt	
					721	

TERMS & CONDITIONS :

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Certified by:

Stores Manager

For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

Page(s) 1 Of 2

27-Oct-20 9:55:59 AM



py

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

71554
20.10.20 3:54:09

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	71554	168066
Doc Date	27-10-2020	
Quote No	Nil	
Quote Date	22-10-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,186.00	0.00	18.00	51,589.60
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	30.00	1,777.00	0.00	18.00	62,905.80
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	10.00	2,533.00	0.00	18.00	29,889.40
4 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	24.00	3,730.00	40.00	18.00	63,380.16
5 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	144.00	860.00	40.00	18.00	87,678.72
6 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	400.00	335.00	40.00	18.00	94,872.00
7 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	30.00	45.90	5.00	18.00	1,543.62
8 2156 - Carpentry - hardware - S.S. Screws - other - pkts 38x8	20.00	250.00	0.00	18.00	5,900.00
9 2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					403,659.30

Rupees : Four Lakh(s) Three Thousand Six Hundred Fifty Nine and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand 2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand

Payment Terms 50% Advance balance after delivery

Tax Included in the above prices

Delivery Date With a week

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty One year replacement warranty on doors, mortise lock 5 year, cylindrical lock 1 year warranty.

Advance Paid Rs.2,01,830-00, by cheque....., dated.....

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

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Other Terms

We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose

Completion Date

NIL

Measurement

Nil

Security

Nil

Remarks

Nil

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 2

22-Oct-20 5:33:46 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001 GSTIN 36AEIPJ0494H1ZF 9030605690	Doc No	71554	168066
	Doc Date	22-10-2020	
	Quote No	Nil	
	Quote Date	22-10-2020	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

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Transportation Cost Extra as per actuals

Warranty One year replacement warranty on doors, mortise lock 5 year, cylindrical lock 1 year warranty.

Advance Paid Rs.2,01,830-00, by cheque....., dated.....

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

APPROVED BY
24.10.2020
SOHAM MODI
MANAGING DIRECTOR

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 2 Of 2

22-Oct-20 5:33:46 PM

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Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

For **Summit Sales LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		20.10.2020	
Site & Phase :		SHLLP		Time:		16.00	
Supplier				Req. No.		168066	
Material required before date:					ID No.		60920
No	Description	Size	Quantity	Units	Inward No	Date	
1	PANEL DOORS	32"X82"	20 ✓	NOS			
2	PANEL DOORS	26"X82"	30 ✓	NOS			
3	PANEL DOORS	38"X80"	10 ✓	NOS			
4	WOOD SCREWS	35X8	30 ✓	PKTS			
5	SS SCREWS	38X8	20 ✓	PKTS			
6	FISHER	6MM	50 ✓	NOS			
7	MORTISE LOCK		24 ✓	NOS			
8	CYLINDRICAL LOCK		144 ✓	NOS			
9	SS HINGES		400 ✓	NOS			
Remarks: FOR STOCK MAINTENANCE							
Prepared By		SOWMYA		Approved by			
Sign. & Date		20.10.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

