

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/11/2020		Prepared by: NEHA.CM	
PO/WO no. 71623		PO / WO Date. 28/10/2020	
Supplier Name Dilpreet Hardware		PO/WO amount 1947/-	
Firm/Company Sov Up		Project Sov	
Sl. No.	Bill No.	Bill Date	Bill amount
1	111	02/11/2020	1947/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1947/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			84794 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1947/-
Amount E – PO / WO value:			1947/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		16/11/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		
Date	13/11/2020	13/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

NO. : 36AAJFD4235B1ZU

TAX INVOICE CREDIT

Ph. : 66324157
M. : 9949170500
9396453642**DILPREET HARDWARE**Dealers in : TVS, UNBRAKO, AVS, UOB & TWF Brand Bolts & Nuts, Hardware & General Suppliers.
23 & 24, Lala Temple Complex, Ranigunj, Secunderabad - 500 003. (Telangana)No. **111**Date **2/11/20**M/s **Silver oak villas LLP**
Po No 71623Party GST No. **36 A D B F S 3 2 8 8 A 2 Z 7**

S. No.	Description	HSN Code	Qty.	Rate	Taxable Value
1.	Anchor Bolt				
2.	(Pin type)	7318	300	5.58	1650 = ✓
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
				Total	1650 = ✓
				CGST	9 %
					148 = 50
				SGST	9 %
					148 = 50
				IGST	18 %
				TOTAL AMOUNT	1947 = ✓

Rupees in words _____

Certified that the particulars given above are true and correct
Goods once sold will not be taken back.

For DILPREET HARDWARE.

Purchase Order

Page(s) 1 Of 1

28-10-2020 3:39:40 PM



71623

20.10.20 4:01:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Dilpreet Hardware
23&24,Lala Temple Complex Ranigunj Sec - 500003

GSTIN 36AAJFD4235B1ZU

66324157

9949170500

Doc No	71623	156090
Doc Date	28-10-2020	
Quote No	Nil	
Quote Date	18-07-2019	
SupplyType	Supply	

Kind Attn : Mr. Tejas/Hari Mehta-9885051915

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2048 - Carpentry - hardware - Anchor Bolt (pin type) - 6mm - nos 6mm x 3"	300.00	5.50	0.00	18.00	1,947.00
Total Order Value . . .					1,947.00

Rupees : One Thousand Nine Hundred Fourty Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Cloth hanger fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Dilpreet Hardware**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		20-10-2020	
Site & Phase :		Silver Oak Villas		Time:		16.00	
Supplier				Req. No.		156090	
Material required before date:		22-10-2020		ID No.		60959	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Pin Type Anchor Bolts	6mm	300	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: -For Cloth Hangers fixing purpose							
Prepared By		G. Mona		Approved by			
Sign.& Date		20-10-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.