PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/11/2020	Prepared by:	NEHA.C
PO/WO no.	71819	PO / WO Date.	03/11/2020
Supplier Name	Praful Sanitary	PO/WO amount	2470/—
Firm/Company	Sov Up	Project	Sov
Sl. No.	Bill No.	Bill Date	Bill amount
1	504	07/11/2020	2470/—
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2470/—

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84995	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2470/—
Amount E – PO / WO value:	2470/—
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	16/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	13/11/2020	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 504**	Dated **7-Nov-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Silver Oak Villas LLP** 5-4-187/3&4, IInd Floor, M.G. Road Secunderabad GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Buyer's Order No. **71819**	Dated **4-Nov-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **7-Nov-2020**
	Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**CP Sink Cock Table Mounted**	8418	18 %	**2 No:**	1,495.00	No:	30 %	**2,093.00**
	Output CGST							**188.37**
	Output SGST							**188.37**
	ROUNDING OFF							**0.26**
	Total			**2 No:**				**₹ 2,470.00**

PRADI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71053 Date 10/11 Sign Neha

INWARD WITH TIME:
Inward No. 15034 Dt. 7/11/20
MRN No: 84995 Dt: 9/11/20
Received By· Sign:
SILVER OAK VILLAS LLP

Amount Chargeable (in words)

E. & O.E

Indian Rupees Two Thousand Four Hundred Seventy Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8418 99	2,093.00	9% 9%	188.37	9% 9%	188.37	376.74
Total	**2,093.00**		**188.37**		**188.37**	**376.74**

Tax Amount (in words) : **Indian Rupees Three Hundred Seventy Six and Seventy Four paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYD

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 04-11-2020 1:07:48 PM

71819
30.10.20 4:44:38

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details				
Praful Sanitary		**Doc No**	71819	156114
3-6-138/5, Himayat Nagar, Hyderabad.		**Doc Date**	03-11-2020	
		Quote No	Nil	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	27-10-2020	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos *F330034*	2.00	1,495.00	30.00	18.00	2,469.74
					Total Order Value . . .	**2,469.74**

Rupees : Two Thousand Four Hundred Sixty Nine and Paise Seventy Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Hindware' brand, Classic series
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.11 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : 06/11/2020

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	02-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	156114
Material required before date: Urgent		ID No.	61193

No	Description	Size	Quantity	Units	Inward No	Date
1	Table Mount Sink Cock (330034)		02	Nos		
2						
3	71819					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Villa no: 11 purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	02-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
-2 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:	Silver Oak Villas LLP	Date:	29.09.20
Site & Phase :	Silver Oak Villas	Time:	17.00
Supplier		Req. No.	
Material required before date: Urgent		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Totlot -5 kids play purpose

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.