PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/11/2020	Prepared by:	NEHA.C
PO/WO no.	71773	PO / WO Date.	04/11/2020
Supplier Name	Ganji Venkannah & Sons	PO/WO amount	1935/—
Firm/Company	Sov llp	Project	Sov
Sl. No.	Bill No.	Bill Date	Bill amount
1	2111	04/11/2020	1935/—
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1935/—

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84883	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1935/—
Amount E – PO / WO value:	1935/—
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	16/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	13/11/2020	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH &SONS 2019-20
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No. **2111**	Dated **4-Nov-2020**
Delivery Note	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **71773 156108**	Dated **2-Nov-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Consignee
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
SILVER OAK VILLAS L L P
BEGUMPET HYDERABAD
9030909892
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 4 LTR**	3208	**3 Nos**	546.61	Nos		**1,639.83**
	CGST						**147.58**
	SGST						**147.58**
	Round Off						**0.01**
	Total		**3 Nos**				**₹ 1,935.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70867
Date. 5/11
Sign. [signature]

INWARD WITH TIME:
Inward No. 15006 | Dt. 4/11/20
MRN No: 84883 | Dt: 5/11/2020
Received By· | Sign: [signature]
SILVER OAK VILLAS LLP

Amount Chargeable (in words)
E. & O.E
INR One Thousand Nine Hundred Thirty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3208	1,639.83	9%	147.58	9%	147.58	295.16
Total	**1,639.83**		**147.58**		**147.58**	**295.16**

Tax Amount (in words) : **INR Two Hundred Ninety Five and Sixteen paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH &SONS 2019-20
GANJI VENKANNAH & SONS
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 02-11-2020 14:36:27 O

71773
30.10.20 4:42:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	71773	156108
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	02-11-2020	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	02-11-2020	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6613 - Paints - Red Oxide Powder - NA - Kgs *Red oxide-paint -4 lit*	3.00	546.61	0.00	18.00	1,935.00
					Total Order Value . . .	**1,935.00**

Rupees : One Thousand Nine Hundred Thirty Four and Paise Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 1st quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	30-10-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156108
Material required before date:	03-11-2020	ID No.	61145

No	Description	Size	Quantity	Units	Inward No	Date
1	Red oxide Paint	4 litres	03	cans		
2						
3						
4						
5						
6						
7						
8						
9						
10						

P.O. 71773

Remarks: -For Badminton court welded mesh painting purpose

Prepared By	G. Mona	Approved by	
Sign.& Date	30-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.