

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/11/2020		Prepared by: NEHA.CM	
PO/WO no. 71538		PO / WO Date. 22/10/2020	
Supplier Name Elegant Enterprises		PO/WO amount 6018/-	
Firm/Company Mark Realty Mallapur UP		Project Gulmohar Residency	
Sl. No.	Bill No.	Bill Date	Bill amount
1	0249	27/10/2020	6018/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 6018/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			84862
2.			
3.			
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 6018/-			
Amount F – Difference (A – E): GST-18% 6018/-			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		16/11/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	13/11/2020	13/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order



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From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G. Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No 71538 68521

Doc Date 22-10-2020

Quote No Nil

Quote Date 09-10-2020

SupplyType Supply

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4695 - Electrical - wires - Copper flat wire - 3core - mtrs 2.5 sq mm	100.00	51.00	0.00	18.00	6,018.00
Total Order Value . . .					6,018.00

Rupees : Six Thousand Eighteen Only.

Terms and Conditions :-

Specification / Brand All items shall be of SouthKing brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for new connection for electrical motor use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Y Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	20-10-2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:05
Supplier		Req. No.	68521
Material required before date:	24-10-2020	ID No.	60966

No	Description	Size	Quantity	Units	Inward No	Date
1.	4 pole Isolator 2.538	40 amps	5	No's		
2.	3 core flat cable	2.5 Sq.mm	100	Mtrs		
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						



Remarks: FOR ELECTRICAL MOTOR WIRING PURPOSE AT SITE.

Prepared By	M.Likhitha	Approved by	
Sign.& Date	20-10-2020	Sign. & Date	

Note: