PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	7157-9.	PO / WO Date.	24/10/20.
Supplier Name	SSllp.	PO/WO amount	3,180
Firm/Company	Voc llp	Project	Noc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	14107	7/11/20.	1,239
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1973.	7/11/20	85035	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,239
Amount E – PO / WO value:				3,180.
Amount F – Difference (A – E): GST-18%				1941

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No~~ (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**14.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	10/11/20	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	14107
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	07-11-2020
	PO No.	71579
	PO Date.	24-10-2020
	Req ID	61005
GSTIN : 36AANFG4817C1ZH	Req Date	22-10-2020
	Loc Req No	63570

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10	105.00	1,050.00	18	189.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,050.00		189.00
	94.50	94.50	Total Invoice Amount		1,239.00	

Rupees : One Thousand Two Hundred Thirty Nine Only.

1107
11/11/20
Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-10-2020 14:30:18

71579
20.10.20 3:54:09

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71579	63570
	Doc Date	24-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	105.00	0.00	18.00	1,239.00
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	10.00	142.00	0.00	18.00	1,675.60
3	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	5.00	45.00	0.00	18.00	265.50
	Total Order Value . . .					**3,180.10**

Rupees : Three Thousand One Hundred Eighty and Paise Ten Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.
Payment Terms On complete delivery of all maerials only.
Tax Inclusive of all GST taxes
Delivery Date Next Day.
Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone 9502232100/9502266233
Penality For Delay Nil
Transportation Cost Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Plumbing use purpose.
Completion Date Nil
Measurment Nil
Security Nil
Remarks Nil

Part Bill Recived
13934 – 30/10/20 – 1941
Bill Receivable – 1,239/–

For *Villa Orchids LLP*
Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	11973
Behind Janapriya, Kowkur, Hyderabad	DC Date.	07-11-2020
	PO No.	71579
	PO Date.	24-10-2020
	Req ID	61005
GSTIN : 36AANFG4817C1ZH	Req Date	22-10-2020
	Loc Req No	63570

	Description of Goods	HSN/SAC	Qty
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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30			

INWARD
Inward No: 15644 Dt: 07 11 20
MRN No: 85035 Dt: 09 11 20
Received By: Sign:
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
No. 42633
Date 10/11/20
Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	14107
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	07-11-2020
	PO No.	71579
	PO Date.	24-10-2020
	Req ID	61005
GSTIN : 36AANFG4817C1ZH	Req Date	22-10-2020
	Loc Req No	63570

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10	105.00	1,050.00	18	189.00
2							
3							
4							
5							
6							
7							
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10							
11							
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14							
15							

INWARD
Inward No: 15444 Dt: 07/11/20
MRN No: 85035 Dt: 09/11/20
Received By: Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST			
			Total Taxable Amount	1,050.00	189.00
	94.50	94.50	Total Invoice Amount	1,239.00	

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction