PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71225	PO / WO Date.	12/10/20
Supplier Name	Sllp.	PO/WO amount	3,046.
Firm/Company	Sov llp	Project	Sov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14113.	7/11/20.	1,089
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,089

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11979	7/11/20	84969	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,089
Amount E – PO / WO value:	3,046.
Amount F – Difference (A – E): GST-18%	1957

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**14.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	10/11/20	16/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14113
Silver Oak Villas LLP	Invoice Date.	07-11-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	71225
	PO Date.	12-10-2020
	Req ID	60667
	Req Date	12-10-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156061

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	6	42.00	252.00	18	45.36
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
3	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	3	82.00	246.00	18	44.28
4							
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15							

MODI PROPERTIES PVT. LTD. SEC'BAD
No. 71080
Date 11/11/20
Sign. Neha

IGST	CGST	SGST				
			Total Taxable Amount	923.00		166.14
	83.07	83.07	Total Invoice Amount	1,089.14		

Rupees : One Thousand Eighty Nine and Paise Fourteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-10-2020 14:29:41

71225
10.10.20 12:26:27

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	71225	156061
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	10.00	42.00	0.00	18.00	495.60
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	4.00	82.00	0.00	18.00	387.04
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
5	4001 - Consumables - Air Freshner - NA - nos	6.00	82.00	0.00	18.00	580.56
6	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
				Total Order Value . . .		**3,046.76**

Rupees : Three Thousand Fourty Six and Paise Seventy Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site

Completion Date NA

Measurment NA

Security Nil

Remarks

For ***Silver Oak Villas LLP***
Authorised Signatory

Name :

Contact ...

Accepted the abo
For ***Summit S***

Name :

Company Name:	Silver Oak Villas LLP	Date:	10-10-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156061
Material required before date:	12-10-2020	ID No.	60667

No	Description	Size	Quantity	Units	Inward No	Date
1	Harpic		05	Nos		
2	**Lizol** P.O. 71225		05	Nos		
3	Handwash		04	Nos		
4	Vim bar		10	Nos		
	Air freshener		06	Nos		
	Room freshner		02	Nos		

Remarks: For Office use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	10-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11979
Silver Oak Villas LLP	DC Date.	07-11-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	71225
	PO Date.	12-10-2020
	Req ID	60667
GSTIN : 36ADBFS3288A2Z7	Req Date	12-10-2020
	Loc Req No	156061

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	6
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
3	4001 - Consumables - Air Freshner - NA - nos	3307	3
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23	INWARD WITH TIME:		
24	Inward No. 15032 Dt. 7/11/20		
25	MRN No: 84969 Dt. 7/11/2020		
26	Received By: Sign		
27			
28	SILVER OAK VILLAS LLP		
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 42621
Date 10/11/20

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	14113
SY NO. 291, Cherlapally, Hyderabad	Invoice Date.	07-11-2020
	PO No.	71225
	PO Date.	12-10-2020
	Req ID	60667
	Req Date	12-10-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156061

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12							
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14							
15							

INWARD WITH TIME:
Inward No. 1583 Dt. 7/11/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	923.00	166.14
	83.07	83.07	Total Invoice Amount	1,089.14	

Rupees : One Thousand Eighty Nine and Paise Fourteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory