PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16-11-20	Prepared by:	T Bhasker
PO/WO no.	71759	PO / WO Date.	31/10/20
Supplier Name	Supre Agency	PO/WO amount	15548
Firm/Company	SSLLP	Project	SHILP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2487	9/11/20	15548
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15548

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			95505	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15548
Amount E – PO / WO value:	15548
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ ~~Yes~~ □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	20/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 16 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	16-11-20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Original For Buyer

Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2260
SUMMIT SALES LLP
3 5-4-187/3&4 , II ND FLOOR
M G ROAD
SECUNDERABAD.-500003.,Telangana

Buyer's GSTIN No: 36ACQFS2044C1Z7

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	2487	**Invoice Date**	09-Nov-20
DC No. & Date.	/	**Due Date**	09-Nov-20
P.O. No.	71759 / 168091	**P.O. Date**	31-Oct-20
Terms of Payment	AGAINST DELIVERY	**Mode Of Dispatch**	AUTO
Transporter Name		**Vehicle No**	TS 10 UA 9758
L/R No.		**L/R Date**	
Freight Terms		**Bill Type**	GST Bill

Consignee Delivery Address
C2260
SUMMIT SALES LLP
SITE : BEHIND KINGSTON PG COLLEGE , CHERLAPALLY ,
HYDERABAD.,Telangana
State Code : 36.

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
	DURA FIL							
1	25MMX1220MMX2000MM DAWN - DURA FIL	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
	20 STS X 2.44 = 48.80 SQM							
Total			1	48.80 SQM		13176.00		2371.68

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71119 Date 11/11/20 Sign. Neha

INWARD
Inward No: 15229 Dt: 10/11/20
GRN No: 85105 Dt: 10/11/20
Received By: Sign:
SUMMIT SALES LLP

GST Sum In Words:
Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paisa Only

Bill Amount In Words:
Rupees Fifteen Thousand Five Hundred Forty-Eight Only

Certified by:
Stores Manager

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
SGST Amt	1185.84
IGST Amt	0.00
Round off	0.32
Total Amount	15548.00

Terms & Conditions:
1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made throgh a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies

SUPREME AGENCIES HYDERABAD

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Duplicate For Transporter

Supreme Agencies GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

GSTIN No : 36ABWPS5297A1Z1

Name and Address of Buyer
C2260
SUMMIT SALES LLP
3 5-4-187/3&4 , II ND FLOOR
M G ROAD
SECUNDERABAD.-500003.,Telangana

Buyer's GSTIN No: 36ACQFS2044C1Z7

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DC No. & Date.	/	**Due Date**	09-Nov-20
P.O. No.	71759 / 168091	**P.O. Date**	31-Oct-20
Terms of Payment	AGAINST DELIVERY	**Mode Of Dispatch**	AUTO
Transporter Name		**Vehicle No**	TS 10 UA 9758
L/R No.		**L/R Date**	
Freight Terms		**Bill Type**	GST Bill

Consignee Delivery Address
C2260
SUMMIT SALES LLP
SITE : BEHIND KINGSTON PG COLLEGE , CHERLAPALLY ,
HYDERABAD.,Telangana
State Code : 36.

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1	**DURA FIL** 25MMX1220MMX2000MM DAWN - DURA FIL 20 STS X 2.44 = 48.80 SQM	39211900	1	48.80 SQM	270.00	13176.00	18.00	2371.68
Total			1	48.80 SQM		13176.00		2371.68

INWARD
Inward No: 15229 Dt: 10 11 2
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7119
Date 11/11/2020
Sign. Neha

GST Sum In Words:
Rupees Two Thousand Three Hundred Seventy-One And Sixty-Eight Paisa Only

Bill Amount In Words:
Rupees Fifteen Thousand Five Hundred Forty-Eight Only

Certified by:
Stores Manager

Gross Total	13176.00
Freight Amt	0.00
CGST Amt	1185.84
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For Supreme Agencies

SUPREME AGENCIES HYDERABAD

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

 06-11-2020 4:42:32 PM

71759
30.10.20 4:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Supreme Agencies		**Doc No**	71759	168091
Fatehnagar		**Doc Date**	31-10-2020	
		Quote No	Nil	
GSTIN 36ABWPS5297A1Z1	23771946	**Quote Date**	31-10-2020	
23776002	9849137074	**SupplyType**	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6066 - Miscellaneous - Armor Board - NA - Nos	20.00	658.80	0.00	18.00	15,547.68
					Total Order Value . . .	**15,547.68**

Rupees : Fifteen Thousand Five Hundred Fourty Seven and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Supreme" brand,according to above size, each board 2 mtrs x 1.22 mtrs @ 270/- / sq.mtr.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by you us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock maintaince Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 07/11/2020

Accepted the above Terms And Conditions

For ***Supreme Agencies***

Name : ____________________

Date : __/__/___

Requisition Form

Company Name:	SSLLP	Date:	28.10.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	168091
Material required before date:		ID No.	61097

No	Description	Size	Quantity	Units	Inward No	Date
1	ARMOUR BOARD 71759		20	NOS		
2	BLUE SHEET 71755	12X18	10	NOS		
3	BLUE SHEET	24X18	10	NOS		
4	SPADE WITH HANDLE		20	NOS		
5	HACKSAW BLADE 71756	DOUBLE	300	NOS		
6	CUBE TESTING MOULDS 71758		24	NOS		
7						
8						
9						
10						
11						
12						
13						
14						

Remarks:FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY 30 OCT 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.