PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/9/20.	Prepared by:	SOWMYA
PO/WO no.	70019	PO / WO Date.	1/9/20.
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	83,653
Firm/Company	SSllp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	~~317~~ 1068	15/9/20.	9,465
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,465

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	317	15/9/20.	83665	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,465
Amount E – PO / WO value:	83,653.
Amount F – Difference (A – E):	74188

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**26.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	21/9/20	13/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1068**	Dated **15-Sep-2020**
	Delivery Note **317**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **1068**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **70019/14841**	Dated **1-Sep-2020**
	Despatch Document No.	Delivery Note Date **15-Sep-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

E 18/9/20

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Fan Regulator Venia B1900**	8536	18 %	**48.0000 nos**	167.10	nos	**8,020.80**
	OUTPUT CGST						**721.87**
	OUTPUT SGST						**721.87**
	Rounding Off						**0.46**
	Total			**48.0000 nos**			**₹ 9,465.00**

INWARD
Inward No: 14913 Dt: 16/9/20
MRN No: 83065 Dt: 16/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6959
Date 22/9
Sign

Amount Chargeable (in words) — E. & O.E

INR Nine Thousand Four Hundred Sixty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8536	8,020.80	9%	721.87	9%	721.87	1,443.74
Total	**8,020.80**		**721.87**		**721.87**	**1,443.74**

Tax Amount (in words) : **INR One Thousand Four Hundred Forty Three and Seventy Four paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 06-11-2020 16:50:09 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	70019	14841
	Doc Date	01-09-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	01-09-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	30.00	415.00	0.00	18.00	14,691.00
2	4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
3	4605 - Electrical - other - MCB - 6Amps - nos	48.00	94.00	0.00	18.00	5,324.16
4	4632 - Electrical - other - Modular Plate - 8way - nos	95.00	216.00	70.00	18.00	7,264.08
5	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	184.00	70.00	18.00	19,540.80
6	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	557.00	70.00	18.00	17,746.02
7	4631 - Electrical - other - Modular Plate - 6way - nos	240.00	162.00	70.00	18.00	13,763.52
				Total Order Value . . .		**83,653.74**

Rupees : Eighty Three Thousand Six Hundred Fifty Three and Paise Seventy Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Purchase Order

Original / Office Copy / Purchase Div.Copy

Remarks

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Contact

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	29.8.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	14841
Material required before date:		ID No.	59501

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16 AMP	48	NOS		
2	MCB	6 AMP	48	NOS		
3	ISOLATOR 4 POLE	40 AMP	30	NOS		
4	DISTRIBUTION BOARD	4 WAY	10	NOS		
5	~~DISTRIBUTION BOARD~~	~~Sing phase~~	~~10~~	~~NOS~~		
6	MODULE PLATE	8 M	95	NOS		
7	SOCKET	6 AMP	300	NOS		
8	FAN DIMMER		90	NOS		
9	MODULE PLATE	6M	240	NOS		
10						
11						

Remarks: For stock maintenance And site

Prepared By	HEMENDRA	Approved by	
Sign.& Date	29.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE