PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/11/2020	Prepared by:	NEHA.C[redacted]
PO/WO no.	69930	PO / WO Date.	28/08/2020
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	113,736.66/-
Firm/Company	SSLLP	Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1328	07/10/2020	1,827/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1827/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84003	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1827/-
Amount E – PO / WO value:	113,736.66/-
Amount F – Difference (A – E): GST-18%	111909.66/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	16/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	10/11/2020	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1328**	Dated **7-Oct-2020**
	Delivery Note **403**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **1328**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **69930/14825**	Dated **28-Aug-2020**
	Despatch Document No.	Delivery Note Date **7-Oct-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**2M Plate Venia BP922**	8538	18 %	**60.0000 nos**	25.80	nos	**1,548.00**
	OUTPUT CGST						**139.32**
	OUTPUT SGST						**139.32**
	Rounding Off						**0.36**
	Total			**60.0000 nos**			**₹ 1,827.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70314 Date 10/10

Amount Chargeable (in words) *E. & O.E*

INR One Thousand Eight Hundred Twenty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8538	1,548.00	9%	139.32	9%	139.32	278.64
Total	**1,548.00**		**139.32**		**139.32**	**278.64**

Tax Amount (in words) : **INR Two Hundred Seventy Eight and Sixty Four paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 15056	Dt: 14/10/20
MRN No: 84003	Dt: 15/10/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 06-11-2020 16:50:09 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	69930	14825
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	28-08-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-09-2019	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4628 - Electrical - other - Modular Plate - 2 way - nos *BP922*	210.00	86.00	70.00	18.00	6,393.24
2	4790 - Electrical - other - Modular socket - 15 A - nos *B1332*	100.00	254.00	70.00	18.00	8,991.60
3	4791 - Electrical - other - Modular socket - 6 A - nos *B1410*	300.00	184.00	70.00	18.00	19,540.80
4	4794 - Electrical - other - Modular switch - 16 A - nos *B0130*	100.00	157.00	70.00	18.00	5,557.80
5	4793 - Electrical - other - Modular Switch - 6 A - nos *B0110*	600.00	103.00	70.00	18.00	21,877.20
6	4792 - Electrical - other - Modular Step Dimmer - NA - Nos *B1900*	200.00	557.00	70.00	18.00	39,435.60
7	4788 - Electrical - other - Modular Bell switches - 6A - nos	25.00	146.00	70.00	18.00	1,292.10
8	4596 - Electrical - other - MCB - 16Amps - nos	96.00	94.00	0.00	18.00	10,648.32
				Total Order Value . . .		**113,736.66**

Rupees : One Lakh(s) Thirteen Thousand Seven Hundred Thirty Six and Paise Sixty Six Only.

Part bill received
Bill no: 1328
Bill date: 07/10/2020
Bill amt: 1827/-
Bal amt receivable: 1,11,909.66/-
Neha
10/11/2020

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil

For ***Summit Sales LLP*** Accepted the above Terms And Conditions

Authorised Signatory For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________ Name : ______________ Date : __/__/____

Contact

Requisition Form

Company Name:	SSLLP	Date:	21.08.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14825
Material required before date:		ID No.	59303

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	96	NOS		
2	DB 4 WAY	3PHASE	10	NOS		
3	DB-SINGLE PHASE		10	NOS		
4	MODULAR PLATE	2M	210	NOS		
5	SWITCH	6A	600	NOS		
6	SOCKET	6A	300	NOS		
7	SWITCH	16A	100	NOS		
8	SOCKET	16A	100	NOS		
9	FAN DIMMER		200	NOS		
10	BELL PUSH		25	NOS		

Remarks:For Stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	21.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

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