PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16-11-20	Prepared by:	T Bhasker
PO/WO no.	71894	PO / WO Date.	5/11/20
Supplier Name	Satyvap- Laro	PO/WO amount	14437
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	618	7/11/20	14437
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14437

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85110	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14437
Amount E – PO / WO value:	14437
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ ~~Yes □ No~~ – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	20/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 16 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	16-11-20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 618 /19 - 20
Invoice Date : 07/11/2020
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number :
LR No:
No. of Cases:
Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Summit Sales LLP.	NAME:
Address: 2nd floor, ...	Address: [illegible] 71894.
GSTIN: 36ACQFS2044Q1Z7.	GSTIN:
State: Telangana State Code: 36.	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	3208 SS Screws (100x20)	20	Pkts	114/-		18%	2280.00
2	7318	3206 SS Screws	20	Pkts	114/-		18%	2280.00
3	7318	3808 SS Screws	20	Pkt	165/-		18%	3300.00
4	7318	3506 SS Screws	20	Pkt	95/-		18%	1900.00
5	7318	3508 wooden [illegible]	30	Pkts	44/-		18%	1320.00
6	7318	3008 wooden [illegible]	30	Pkt	38.50		18%	1155.00
7								
8								
9								
10								
11								
12								
13								
14								

INWARD
Inward No: 15240 Dt: 10/11/20
MRN No: 85110. Dt: 10/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

M. 14437/-

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	12235.00
						Add. CGST 9%	1101.00
						Add: SGST 9%	1101.00
						Add: IGST	
						GRAND TOTAL	14437.00

INWARD No. 7117 Date 11/11/20 Sign Neha

Amount in words:

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 06-11-2020 4:42:32 PM Origina

71894
30.10.20 4:44:41

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	71894	168101
	Doc Date	05-11-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	05-11-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 8*	20.00	114.00	0.00	18.00	2,690.40
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 6*	20.00	114.00	0.00	18.00	2,690.40
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38 x 8*	20.00	165.00	0.00	18.00	3,894.00
4	2156 - Carpentry - hardware - S.S. Screws - other - pkts *25 x 6*	20.00	95.00	0.00	18.00	2,242.00
5	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	30.00	44.00	0.00	18.00	1,557.60
6	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	30.00	38.50	0.00	18.00	1,362.90
					Total Order Value . . .	**14,437.30**

Rupees : Fourteen Thousand Four Hundred Thirty Seven and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

07/11/2020

Name :

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	3.11.2020
Site & Phase :	SHLLP	Time:	17.00
Supplier		Req. No.	168101
Material required before date:		ID No.	G1268

No	Description	Size	Quantity	Units	Inward No	Date
1	SS SCREWS	32X8	20	PKTS		
2	SS SCREWS 71894	32X6	20	PKTS		
3	SS SCREWS	38X8	20	PKTS		
4	SS SCREWS	25X6	20	PKTS		
5	WOOD SCREWS	35X8	30	PKTS		
6	WOOD SCREWS	30X8	30	PKTS		
7	MEASURING TAPE 71890	5MT'RS	20	NOS		
8	BOMBAY NAILS	2"	20	KGS		
9	BOMBAY NAILS 71892	21/2"	20	KGS		
10	TILE GROUT 71893	SILK	50	NOS		
11	TILE GROUT	WHITE	50	NOS		
12	PLASTIC GAMPA		60	NOS		
13						

Remarks:FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	3.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR ~~CONSTRUCTION~~
0 4 NOV 2020
SOHAM MODI
MANAGING DIRECTOR