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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/11/2020	Prepared by:	NEHA.C[redacted]
PO/WO no.	69771	PO / WO Date.	24/08/2020
Supplier Name	SSLLP	PO/WO amount	640.74/-
Firm/Company	Villa orchide LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	13037	04/09/2020	640.74/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			640.74/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ ~~Yes~~ □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	640.74/-
Amount E – PO / WO value:	640.74/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	13/11/2020
Remarks: Confirmation of material received is attached kindly check	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	06/11/2020	6/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 06-11-2020 11:35:30 Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	69771	63492
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	4.00	42.00	0.00	18.00	198.24
2	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	75.00	0.00	18.00	442.50
					Total Order Value . . .	**640.74**

Rupees : Six Hundred Fourty and Paise Seventy Four Only.

Terms and Conditions :-

Bill not Received
11/4/2020

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13037
Villa Orchids LLP	Invoice Date.	04-09-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	69771
	PO Date.	24-08-2020
	Req ID	59271
GSTIN : 36AANFG4817C1ZH	Req Date	20-08-2020
	Loc Req No	63492

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
2	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	75.00	375.00	18	67.50
3							
4							
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14							
15							

MODI PROPERTIES PVT. LTD. INWARD No. 71099 Date 11/11/20 Sign Neha SEC'BAD

IGST	CGST	SGST				
			Total Taxable Amount	543.00		97.74
	48.87	48.87	Total Invoice Amount	640.74		

Rupees : Six Hundred Fourty and Paise Seventy Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:	VOC LLP		Date:		20.08.2020	
Site & Phase:	VOC		Time:		10:22	
Supplier:	SSLLP		Req. No.		63492	
Material required before :	**23.08.2020**		ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1	Vim bar	std	4	Nos		
2	Hand wash	std	5	Nos		

Remarks: issuing for labours at site

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	20.08.2020	Sign& Date	20.08.2020

APPROVED
06 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

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To: keerthi.ch ., Purchase
Cc: Suresh Kumar,
sneha.k .

req no 63438(partial pending)but we didn't reqire inward no 15152(17/07/20)-15255(21/08/20)

req no 63492(close)inwards no 15288(04/09/20)

req no 63350(close) inwards no 15051(20/06/20)-15252(21/08/20)

req no 63504(close) inward no 15312(14/09/20)

Regards,

sneha.k
sneha.k@modiproperties.com
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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	06/11/20	Prepared by:	NEHA.C[redacted]
PO/WO no.	67591	PO / WO Date.	29/05/20
Supplier Name	Summit Sales LLP	PO/WO amount	62,556.82/-
Firm/Company	Villa Orchids LLP	Project	Villa orchids
Sl. No.	Bill No.	Bill Date	Bill amount
1	12902	28/08/20	48,831.05
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			48,831.05

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80316	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	48,831.05
Amount E – PO / WO value:	62,556.82/-
Amount F – Difference (A – E): GST-18%	13,724.95

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	– 13/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi						
Date	06/11						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 06-11-2020 11:35:30 Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	67591	63350
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9091 - Tiles - Bathroom floor Maharaja Beige - 12 in X 12 in X 12 in - Boxes	107.00	386.75	0.00	18.00	48,831.06
2	9086 - Tiles - Bathroom floor country caffee - 12 in X 12 in X12 pieces - Boxes	25.00	465.28	0.00	18.00	13,725.76
	Total Order Value . . .					**62,556.82**

Rupees : Sixty Two Thousand Five Hundred Fifty Six and Paise Eighty Two Only.

Terms and Conditions :-

Specification /	All items shall be Nitco brand Rate per Sft is Rs. 40.04/ 39.27
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 5 villas , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Req no 99385 tiles qty is also included in this PO.

Bill not Received
18/11/2020

For ***Villa Orchids LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Contact : -

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	12902
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	28-08-2020
	PO No.	67591
	PO Date.	29-05-2020
	Req ID	57251
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63350

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9091 - Tiles - Bathroom floor Maharaja Beige - 12 in		107	386.75	41,382.25	18	7,448.80
2							
3							
4							
5							
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12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 71100
Date 11/11/2020
Sign. Neha

IGST	CGST	SGST	Total Taxable Amount	41,382.25	7,448.80
	3,724.40	3,724.40	Total Invoice Amount	48,831.05	

Rupees : Fourty Eight Thousand Eight Hundred Thirty One and Paise Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form - Utility tile

Company		Villa orchids LLP		Site & Phase : Villa orchids						
Req. no.		63350		Req. Date	28/05/2020					
Material required before		02/06/2020		ID no.						
Prepared by:		S Sharvani		Approved by (sign):		A Suresh				
Flat / Block no:		v.no 283 to 286 & 127 to 128								
Name of the supplier		SSLLP								
Required for		5	Villas							
S No.	Item Description	Units	Qty required per villa	No of flats	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date	
1	Countrey series caffe rustic finish (300 x300 mm)	Sft	60.0	5	300.0	-	300.0			
2	Maharaja beige tiles (floor tile)	Sft	250.0	5	1,250.0	-	1,250.0			
	Total									

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13 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

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