PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	17/11/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Gurrala Narendra Babu Yadav	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	47		
Request for payment date	07/08/2020	Request for payment amount – B	Rs. 22,950/-
GST on bills – C	Rs. 1,377/-	Total D = B + C	Rs. 24,327/-
Work done from	07/08/2020	Work done to	05/09/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	06	11/11/2020	Rs. 24,327/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 24,327/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 24,327/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO		□ Yes □ Excess received □ Short received ☑ Explained below	
Difference between A & B acceptable		~~□ Yes □ No~~ (explained below)	
Excess / short material received		~~□ Approved - with~~in acceptable limits □ No (explained below),	
Close WO		□ Yes □ No – wait for balance material ☑ No (explained below)	
Advance paid / PDC given (deduct when paying)		□ Yes – **Rs. /-** ☑ No	
Payment – due date		**21/11/2020**	
Remarks: **No work order for above bill. Please consider the bill for processing.**			

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:			APPROVED 19 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	17/11/20	17/11					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN No. : 36ASZPG97..IZQ

TAX INVOICE

Cell : 6300337797

GURRALA NARENDRA BABU YADAV

Plot No. 66B, Krishna Nagar Colony, Moula-Ali, Hyderabad - 500 040.

Tax in Payable of Reverse Charge :

Invoice Serial No. : 06

Invoice Date : 11/11/20

Transportation Mode :

Vehicle No. :

Date & Time of Supply

Place of Supply 11/11/20

Details of Receiver / Billed to :	Details of Consignee / Shipped to :
Name: Silver oak Villas Llp	Name:
Address: Cherlapally Hyd	Address:
GSTIN/UN: 36ADBF63888A227	GSTIN/UN:
State: State Code :	State: State Code :

Sl. No.	DESCRIPTION	Qty.	Rate	AMOUNT Rs. Ps.
	Towards painting work done at Villa no:- 47 Stage = III			24327

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71252 Date 17/11 Sign. Neha

Total Invoice Amount in Words : twenty four thousand three hundred twenty seven only	Total Amount	24,327
	Transport Charges	
	Labour Charges	
Bank Details :	CGST @ %	
Bank Name :	SGST @ %	
Branch :	IGST @ %	
Bank A/c. : Bank, IFSC :	**NET AMOUNT**	24,327

For GURRALA NARENDRA BABU YADAV

Receiver's Signature

Authorised Signature

ID: 7617

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	807	Date - site bills Register	09/11/20.
Company Name:	SOULLP	Site:	SOV
Name of Contractor	G. Narender babu		
Nature of work	Painting work.		
Work done	From Date 07/08/20	To Date	05/9/20

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V-PO-47					
2.	stage-III	2040	11.25/-	sft.	22,950/-	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				22,950/-	

Bill required	✓YES NO.	GST bill required	✓YES NO.
Measurement & estimate sheet:	✓Required Not required	Measurement & estimate sheet:	✓Enclosed Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

APPROVED BY

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 09 NOV 2020	Date: 10/11/2020	Date: 11 NOV 2020
Sign: Project Manager K. Purshotham (S.O.V LLP)	Sign: Nagalaxmi	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		**V no 47 Stage-III**							
Contractor Name		G. Narender Babu							
Prepared By		B.Meenakshi							
Date:		09-11-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	Painting Work								
1	Type-A1	**V no 47 (Stage-III)**	2,040.00	1.00	1.00	1.00	2,040.00	sft	
		Duplex- 3Bhk							

ESTIMATE SHEET								
Company Name:		Silver Oak Villas LLP						
Project:		Silver Oak Villas						
Work Description:		V no 47 Stage-III						
Name of the Contractor		G. Narender Babu						
Prepared By		B Meenakshi						
Date:		09-11-2020						
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total	
1	Painting Work							
	Type-A1	**V no 47 (Stage-III)**	2,040.00	sft	11.25	22950.00		
		Duplex- 3Bhk					**22,950.00**	
	Total Amount in words Twenty Two Thousand Nine Hundered Fifty Rupees Only							