PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	06/11/20	Prepared by:	NEHA.C
PO/WO no.	70410	PO / WO Date.	15/09/20
Supplier Name	Sri Venkateshwara traders	PO/WO amount	46,200/-
Firm/Company	GV Research Centre's Pvt Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	607	09/11/2020	46,200/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			46,200/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	46,200/-
Amount E – PO / WO value:	46,200/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. / ☑ No
Payment – due date	20/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha		APPROVED 19 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36BYRPS5583E1ZP

Cell : 9866390535
9949682284
9912990365

TAX INVOICE

SRI VENKATESHWARA TRADERS

Steel, Cement & Hardware

Whole Sale & Retail

Main Road, Vantimamidi, Mdl : Mulugu, Dist. Siddipet, T.S.

No. 607

Date 9/11/20

Name GVRC Thenkepally

S. No.	PARTICULARS	HSN ACS	QTY.	RATE	AMOUNT RS.	PS.
	Po.no. - 70410 Brick 4 8/16		2000	22	44000	/-
			SGST		1100	/-
			CGST		1100	/-
			IGST			
			GRAND TOTAL		46200	/-

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 11321
Date 19/11
Sign [illegible]

Bank Details :
Bank Account No. **A/c. 62322909677**
Branch IFSC Code : **SBIN0021278**
SBI (SBH) BANK - MURAHARIPALLY

For : ***Sri Venkateshwara Traders***

Receiver's Signature

Authorised Signatory

Purchase Order

 19-Nov-20 10:48:39 AM Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Venkateshwara Traders	**Doc No**	70410	163172
6-92, Anna Sagar, Chila Sagar, Medak - 502279.	**Doc Date**	15-09-2020	
	Quote No	Nil	
GSTIN 36BYRPS5583E1ZP	**Quote Date**	15-09-2020	
9866390535	**SupplyType**	Supply	

Kind Attn : Mr. Samala Narsimha Reddy

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	2,000.00	22.00	0.00	5.00	46,200.00
					Total Order Value . . .	**46,200.00**

Rupees : Fourty Six Thousand Two Hundred Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for 4545 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sri Venkateshwara Traders*

Name : ____________ Name : ____________ Date : __/__/____

920

15/09/2020

GVRC Thurkapally

Bricks 48/16 800/-

POWO - 70410

AP 29 T

92410

INWARD

Inward No: 1757 Dt: 15/09/20

MRN No:

Received:

[illegible] CENTERS PVT. LTD.

PROPERTIES PVT. LTD. SEC'BAD

INWARD

No. 42607

Date 9/11

Sign.

S Reddy

921

15|09|2020

GVRC Thurkapally

PONO- 70410

Bricks 4" & 6" 4000/-

TSISUB

3495

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42608
Date 9/11/20
Sign.

INWARD

Inward No: 1758	Dt: 15/09/20
MRN No:	Dt:
Received By:	Sign:

S Reddy

922

17/09/20

GVRC Thurkapally

PONO - 70410

Brick 4 8/16 4001

AP29T

9240

INWARD

Inward No: 1760 | Dt. 17/09/20

Received By:

Sign:

RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★

INWARD

No. 42609

Date 9/11

Sign.

42609

923 17/09/20

GVRC Thorkia Pally

PONO- 70410

Bricks $4\frac{8}{16}$ 4001-

AP29T

9240

MODI PROPERTIES PVT. LTD.
INWARD
No. 42610
Date 9/11
Sign.
SEC'BAD

INWARD

Inward No: 1761	Dt: 17/9/20
MRN No:	Dt:
Received by:	Sign:

G.V. RESEARCH CENTERS PVT. LTD.

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	163172	Total PO quantity:	2000
Project:	Innopolis	PO No(s).	70410	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	A	Total material delivered	Yes/ No	Quantity delivered during week:	800
Supplier:	Sri Venkateshwara Traders	Close PO:	Yes / No	Balance quantity to be delivered:	-
Sign of security	[illegible]	Sign of Admin	Harini	Sign of Project manager	[illegible]
Date	22.09.20	Date	22.09.20	Date	22.09.20

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	17.09.20	13.00	16"x8"x4"	400	922	1760	83120
2.	17.09.20	15.00	16"x8"x4"	400	923	1761	83119
3.							
4.							
5.							
6.							
			TOTAL:	800			

Details of solid blocks – delivered during the week.

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	163172	Total PO quantity:	2000
Project:	Innopolis	PO No(s).	70410	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	A	Total material delivered	Yes/ No	Quantity delivered during week:	1200
Supplier:	Sri Venkateshwara Traders	Close PO:	Yes / No	Balance quantity to be delivered:	800
Sign of security	NHRO.	Sign of Admin	Harini	Sign of Project manager	
Date	16.09.2020	Date	16.09.2020	Date	16.09.2020

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.	
1.	15.09.2020	16.30	16"x8"x4"	800	920	1757	82987	
2.	15.09.2020	16.30	16"x8"x4"	400	921	1758	82988	
			TOTAL:	1200				

Details of solid blocks – delivered during the week.

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Requisition Form

Company Name:	GVRC	Date:	14.09.2020
Site & Phase :	INNOPOLIS	Time:	17:00
Supplier		Req. No.	163172
Material required before date:	urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Solid blocks	16"X8"X4"	2000	Nos		
2						
3						
4						
5						
6						
7						
8						
9						

APPROVED
19 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : FOR 4545 PITS USE PURPOSE.

Prepared By	HARINI.P	Approved by	VENKATESH.G
Sign.& Date	14.09.2020	Sign. & Date	14.09.2020

Note: On receipt of material at site write inward number and date in last 2 columns.