

OUTWARD - GATE PASS

No.: 1357

Date:	19/11/2020	Time:	9:30
Company:	Aedis Developers LLP.		
Project/site:	MGA.		
Destination:	Vista.		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
14	Jayo.	TS10UR8387.	Krishnam Raj.
	Material Description	Quantity	Units
1.	Cubes.	21	NO's
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
	Total	21	
Charges/refund		Purpose for transfer	
☐ No charge		☐ Return to supplier for exchange	
☐ For refund from supplier		☐ Return to supplier for refund	
☐ Transfer to other site/project		☐ On loan to be returned	
☐ Transfer to other site/project		Cost of material to be collected: ☐ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	
☒ Transfer to another phase of firm/company/project		☒ No charges to be collected	
☐ No charge		☐ for repairs & service	
☐ Other:		Details:	
Remarks: Sending cubes from MGA to vista.			
Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:			Ram.
Received by other site on:	Inward No.	Admin sign:	Security sign.
Approved by	Project accountant	Accounts manager	Admin - Audit
Sign:			MD

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin-in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.