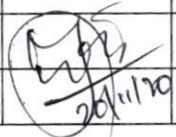


PURCHASE DIVISION,  
Advice for approval for credit to contractor

Date:	20/11/2020	Prepared by:	T.D. Murthy
WO no.	70369	WO date.	14/09/2020
Contractor Name	Purnima Mosaic Tiles	WO amount – A	Rs. 42,480/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Paver tiles		
Villa/flat/block no.	Footpath near office building		
Request for payment date	09/11/2020	Request for payment amount – B	Rs. 43,092/- ✓
GST on bills – C	Rs. 7,757/- ✓	Total D = B + C	Rs. 50,849/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	1577	18/11/2020	Rs. 50,849/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 50,849/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 50,849/- ✓
Amount J – Difference A-B (should be nil)			Rs. -612/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Explained below		
Difference between A & B acceptable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)		
Excess / short material received	<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below),		
Close WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)		
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No		
Payment – due date	21/11/2020		
Remarks: <b>Estimate and measurement sheet is attached. Please check advance and release the balance payment.</b> ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager <b>APPROVED</b> 20 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign:			
Date	20/11/20		

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE  
~~CASH~~ / CREDIT

Mobile : 9849195298

State code: 36

# PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401.

To, SILVER OAK VILLAS LLP.  
Cheshla Pally. P.O. No - 70369  
GST No.: 36ADBFS3288A2Z7

No. **1577**

Date 18/11/20

S.No.	PARTICULARS	QTY.	Rate	Amount	
				Rs.	P.
①	GREY AND RED PAVERS 60mm NEAR OFFICE BUILDING	1197 SFT	36/-	43,092	
				Total	43,092
				Total 9%	3878.28
				VAT@ 9%	3878.28
				G. Total	50,848.56

rs 50,849/-

GST No. 36AEP5661P1ZI

TIN: 36593591244

INWARD  
No: 11382  
Date: 20/11  
Sign: Neha

MODI PROPERTIES PVT. LTD.  
SEC'BAD

Receiver's Signature

For PURNIMA MOSAIC TILES

18: 7624

Construction division.  
Advice for giving credit to contractors suppliers.

Sl. No. - site bills register	800	Date - site bills Register	9/11/2020			
Company Name:	SOVUP	Site:	SOV			
Name of Contractor	Pudumma mosaic tiles					
Nature of work	Parking & Designer tiles					
Work done	From Date	To Date				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no.
1.	Parking tiles					
2.	near Office Building	1197	36	Sft	43,092/-	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				43,092/-	
Bill required	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO.	GST bill required	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO.	
Measurement & estimate sheet:	<input checked="" type="checkbox"/> Required	<input type="checkbox"/> Not required	Measurement & estimate sheet:	<input checked="" type="checkbox"/> Enclosed	<input type="checkbox"/> Not enclosed	
PO/WO no.	70369		PO/WO date:	14/9/20		
Remarks :						

W

Approved by Project Manager BY	Approved by Design Team	Approved by M.D.
Date: 10 NOV 2020	Date: 10/11/2020	Date: 11 NOV 2020
Sign: [Signature]	Sign: Nagalaxmi	Sign: [Signature]

Notes: 1. The advice must be given within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work etc. 3. Where not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where bill/sine rate are clearly given.







## Purchase Order

Page(s) 1 Of 1

16-09-2020 10:24:39



70369

08.09.20 12:18:45

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

### Supplier Details

Purnima Mosaic Tiles  
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

**GSTIN** 36AEPPP5661P1ZI  
27531972

NA

9849195298

<b>Doc No</b>	70369	155992
<b>Doc Date</b>	14-09-2020	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	27-09-2019	
<b>SupplyType</b>	Supply And Installation	

**Kind Attn : Bharat Patel**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8529 - Stone - other - Pavers - Other - Sft. Rectangular - Grey Colour - 8" x 4" x 60mm	1,000.00	36.00	0.00	18.00	42,480.00
<b>Total Order Value . . .</b>					<b>42,480.00</b>

Rupees : Forty Two Thousand Four Hundred Eighty Only.

### Terms and Conditions :-

<b>Specification / Brand</b>	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
<b>Payment Terms</b>	50% as advance & balance of after delivery of all materials & completion of work.
<b>Tax</b>	All taxes included in above price.
<b>Delivery Date</b>	Within 4days
<b>Delivery Location</b>	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
<b>Penalty For Delay</b>	*Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
<b>Transportation Cost</b>	Included in the above price
<b>Warranty</b>	Nil
<b>Advance Paid</b>	Rs. 21,240/- to be pay vide cheque no. , dtd.
<b>Other Terms</b>	We reserve the right to reject items not conforming to quality and specifications. Above order for footpath near office building.
<b>Completion Date</b>	Nil
<b>Measurement</b>	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
<b>Security</b>	Supplier shall be responsible for security and storage of material at site at its risk and cost.
<b>Remarks</b>	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Purnima Mosaic Tiles**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form - Pavers		SOV LLP		Site & Phase		SOV							
Company Name:-		155992		Req. Date		11/09/2020							
Req. no		17/09/2020		ID no		59826							
Material required before		mona		Approved by (sign):									
Prepared by:		Footpath pavers near office building											
Flat / Block no:		Purmma Mosaic											
Name of the supplier :		1 Flats											
Type A1 1100 Sft. 2BHK Order Value:		0 Flats											
Type A2 1100 Sft. 2BHK Order Value:													
S No.	Item Description	Units	Qty required for 1 Villa	Qty required for Type A1 flat	Type A2 1100 2BHK flats requirement	Type A Type A 2040Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date		
1	Parking Designer Tiles 13" X 13" ( Red Colour)	Sft	-	-	-	-	0	-	-	-	-	-	-
2	Parking Designer Tiles 13" X 13" ( Grey Colour)	Sft	-	-	-	-	0	-	-	-	-	-	-
3	Pavers Brick Design 8" X4"X60mm. ( Grey Colour)	Sft	1,000.0	1,000.0	-	-	1000	-	1,000.0	-	-	-	-
4	Pavers Brick Design 8" X4"X60mm. ( Red Colour)	Sft	200.0	-	-	-	0	-	-	-	-	-	-
	Total		1,200.0	1,200.0	-	-	1,000.0	-	1,000.0	-	-	-	-

70369

APPROVED BY  
14 SEP 2020  
SOHAM MCGJI  
MANAGING DIRECTOR



## Estimate/Draft PO

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Draft PO for Approval**

### Supplier Details

Purnima Mosaic Tiles  
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

**GSTIN** 36AEPPP5661P1ZI NA  
27531972 9849195298

<b>Doc No</b>	70369	155992
<b>Doc Date</b>	12-09-2020	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	27-09-2019	
<b>SupplyType</b>	Supply And Installation	

**Kind Attn : Bharat Patel**

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8529 - Stone - other - Pavers - Other - Sft. Rectangular - Grey Colour - 8" x 4" x 60mm	1,000.00	36.00	0.00	18.00	42,480.00
<b>Total Order Value . . .</b>					<b>42,480.00</b>

Rupees : Fourty Two Thousand Four Hundred Eighty Only.

### Terms and Conditions :-

- Specification / Brand** Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
- Payment Terms** 50% as advance & balance of after delivery of all materials & completion of work.
- Tax** All taxes included in above price.
- Delivery Date** Within 4days
- Delivery Location** Silver Oak Villas Phase - IX  
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint  
Phone. Contact: Security 65908777, 9502288244 Sanjay
- Penalty For Delay** \*Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
- Transportation Cost** Included in the above price
- Warranty** Nil
- Advance Paid** Rs. 21,240/- to be pay vide cheque no. , dtd.
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for footpath near office building.
- Completion Date** Nil
- Measurement** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
- Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.
- Remarks**

**APPROVED BY**  
**14 SEP 2020**  
**SOHAM MODI**  
**MANAGING DIRECTOR**

For **Silver Oak Villas LLP**  
Authorised Signatory

**Draft PO for Approval**

Accepted the above Terms And Conditions  
For **Purnima Mosaic Tiles**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_