PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/11/2020	Prepared by:	T.D. Murthy
PO/WO no.	72328	PO / WO Date.	20/11/2020
Supplier Name	Tulasi Group of Industries	PO/WO amount	Rs. 15,387/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	029	18/11/2020	Rs. 15,387/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 15,387/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	029	18/11/2020	85385	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 15,387/-
Amount E – PO / WO value:				Rs. 15,387/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**21/11/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 20 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	18/11/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36BDJPK0306E1Z1

INVOICE

Ph: 9848959544
9949898769

TULASI GROUP OF INDUSTRIES

ALL TYPES OF POWDER COATING WORKS

Block No.4, Plot No.285, SHED No.229-246,
B.N Reddy Nagar, Cherlapally, Medchal - Malkajgiri, Telangana - 500051.

To

M/s. Summit Sales LLP
Cherlapally
Hyderabad

Party GSTIN 36ACQFS2044C1Z7

Invoice No. 029

Date : 18/11/2020

Sl. No.	PARTICULARS	HSN CODE	QTY.	RATE	AMOUNT Rs. Ps.
1.	Grills powder coating	7301	815 kgs	16/- kg	13040/-
			TOTAL		13040/-
			SGST	9%	1173.6/-
			CGST	9%	1173.6/-
			IGST		—
			GRAND TOTAL		15,387.2/-

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71338 Date 20/11 Sign.

INWARD WITH TIME:
Inward No. 16408 Dt. 18/11/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

INWARD
Inward No: 15269 Dt: 19/11/20
MRN No: 85385 Dt: 20/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Rupees in Words Fifteen thousand and three eighty seven only/-

Goods once sold will not be taken back

For TULASI GROUP OF INDUSTRIES

D.R. Swamy
Authorised Signature

Customer Signature

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 1181

VEHICLE No.: TS08UE 7192

GROSS : 2390 **Kg.** **DATE :** 18/11/2020 10:17 **TIME :**

TARE : 1575 **Kg.** **DATE :** 18/11/2020 09:21 **TIME :**

NETT : 815 **Kg.**

INWARD WITH TIME:

Inward No. 10408	Dt. 18/11/20
MRN No:	Dt:
Received By:	Sign

SILVER OAK VILLAS LLP

WEIGHMENT CHARGES Rs.: 30

Operator's Signature

* Our responsibility ceases once the Vehicle leaves the platform.

S.G. Cell : 9246246924

OUTWARD - GATE PASS

No.: 2451

Date:	17/11/20	Time:	12:00
Company:	Summit Sales LLP		
Project/site:	Summit Housing LLP		
Destination:	S.R. Engg Work		
Outward No.:	Vehicle type	Vehicle No	Vehicle driver
810.	By Auto	AS08 UE 7192	Venkatesh

	Material Description	Quantity	Units	Approx. rate	Amount
1.	M.S Grills 6'x4'	03	Nos		
2.	— do — 4'x4'	14	"		
3.	— do — 4'x3'	04	"		
4.	— do — 2'9"x4'	02	"		
5.	— do — 2'x2'	10	"		
6.	— do — 1'6"x2'	02	"		
7.	— do — 3'6"x4'3"	02	"		
8.	— do — 7'9"x4'3"	01	"		
9.					
10.					
	Total				

Charges/refund	Purpose for transfer	Other details (to be filled by Admin – audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________.
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier – date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date _______
☐Transfer to other site/ project	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount ________________ date ____________
☑Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☑ No charge	☐for repairs & service	☐Material received by inward no. _________ & date________ __________.
☐ Other:	Details:	Details:

Remarks: for Powder Coated purpose only. P.O - 71823

Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:	[signature]	Emona [signature]	[signature]
Received by other site on:	Inward No.	Admin sign:	Security sign.
SSLLP	10408		[signature]

Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

72328
16.11.20 11:23:59

 20-11-2020 13:01:02

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Tulasi Group Of Industries	**Doc No**	72328	168150
Block No. 4, Plot no. 285, SHED No. 229-246, B.N. Reddy Nagar, Cherlapally, Medchal, Malkajgiri, Telangana - 051.	**Doc Date**	20-11-2020	
	Quote No	Nil	
GSTIN 36BDJPK0306E1Z1	**Quote Date**	10-11-2020	
9848959544/9949898769	**SupplyType**	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6196 - Miscellaneous - Powder Coating Charges - NA - Kgs	815.00	16.00	0.00	18.00	15,387.20
	Total Order Value . . .					**15,387.20**

Rupees : Fifteen Thousand Three Hundred Eighty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS Grills powder coating purpose(Vide Inv no. 029, dt.18/11/2020).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Tulasi Group Of Industries***

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20/11/2020
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00
Supplier	TULASI GROUP OF INDUSTRIES	Req. No.	168150
Material required before date:		ID No.	61707

No	Description	Size	Quantity	Units	Inward No	Date
1	POWDER COATING CHARGES		815	KGS		
2						
3	72328					
4						
5						

Remarks: ABOVE ORDER FOR MS GRILLS PURPOSE.(INV. NO. 029, DT.18/11/2020)			
Prepared By	T.D. MURTHY	Sign. & Date	
Date:	20/11/2020		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
20 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE