

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	20/11/2020	Prepared by:	T.D. Murthy			
WO no.	69870	WO date.	26/08/2020			
Contractor Name	Purnima Mosaic Tiles	WO amount – A	Rs. 30,585/-			
Firm/Company	Nilgiri Estates	Project name	Nilgiri Estates			
Nature of work	Pavers tiles					
Villa/flat/block no.	182					
Request for payment date	19/10/2020	Request for payment amount – B	Rs. 8,523/- ✓			
GST on bills – C	Rs. 1,534/- ✓	Total D = B + C	Rs. 10,057/-			
Work done from	26/08/2020	Work done to	30/09/2020			
Sl. No	Bill No.	Bill date	Bill amount			
1.	1571	03/11/2020	Rs. 8,831/- ✓			
2.	-	-	-			
3.	-	-	-			
4.	-	-	-			
Amount E - Bills total			Rs. 8,831/- ✓			
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			Rs. 1,226/- ✓			
Amount G - Other Credits :			-			
Amount H - Other Debits : Excess billed(Laying charges debited) ✓			Rs. 1,226/- ✓			
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 8,831/- ✓			
Amount J – Difference A-B (should be nil)			Rs. 22,062/-			
Amount K – Difference D-E-F (should be nil)			-			
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below					
Difference between A & B acceptable	☒ Yes ☐ No (explained below)					
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below),					
Close WO	☒ Yes ☐ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No					
Payment – due date	21/11/2020					
Remarks: Above bill is only material supply, laying charges debited from above bill. Please consider.						
<i>Please check advance and release the balance payment.</i>						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager			
Sign:						
Date	20/11/20					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE
CASH / CREDIT

Mobile : 9849195298

State code: 36

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401.

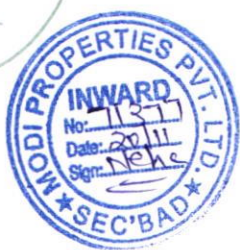
To, MILGIRI ESTATES

No. **1571**

RAM PALLY, P.O. No 69870

Date 03/11/20

GST No:- 36AAHFN0766F1ZA.

S.No.	PARTICULARS	QTY.	Rate	Amount Rs. P.	
①	4267 PAVERS BLOCK 6mm 8"x4" V.No - 182 PS 88321  GST No.36AEPPP5661P1ZI TIN: 36593591244	27.9 Sfr	36/-	7484	40
Total				7,484	40
SGST Total 9%				673	59
CGST VAT@ 9%				673	59
G. Total				8,831	58

Receiver's Signature

For PURNIMA MOSAIC TILES



TP: 10173

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1163		Date - site bills Register		19-10-20	
Company Name:		NE		Site:		NE	
Name of Contractor		Bhaskar Patel (Poshima mawla)					
Nature of work		Paved's					
Work done		From Date		26-08-20		To Date	
						30-09-20	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Paved's work	207	41	87	8523/-		
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				8523/-		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		26-08-20		PO/WO date:		69870	
Remarks : work completed							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 19/10/20		Date: 20/10/2020		Date: 20 OCT 2020			
Sign: [Signature]		Sign: Nagababu		Sign: [Signature]			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		Nilgiri Estates	Approved By: Viajy raj						
Project:		Nilgiri Estate							
Work Description:		Pavers work							
Contractor:		Bharath patel							
Prepared By:		Anil yadav							
Date:		12.10.2020							
S No.	Item Head	Item Description	Length	Width	Height	No's	Quantity	Units	Item Head Total
1	Pavers work	V.no's 182	63.0	3.3	1.0	1.0	207.9	Sft	

ESTIMATE SHEET							
Company Name:		Nilgiri Estates		Approved By: Viajy raj			
Project:		Nilgiri Estate					
Work Description:		Pavers work					
Contractor:		Bharath patel					
Prepared By:		Anil yadav					
Date:		12.10.2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Pavers work	V.no's 182	207.9	Sft	41.0	8523.9	

Certified by:

 Project Manager
 Nilgiri Estates

Purchase Order

Page(s) 1 Of 1

26-08-2020 15:36:15



69870

26.08.20 1:23:35

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI

NA

27531972

9849195298

Doc No	69870	72933
Doc Date	26-08-2020	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8529 - Stone - other - Pavers - Other - Sft. Rectangular - Grey colour - 8" x 4" x 60mm thick	560.00	36.00	0.00	18.00	23,788.80
2 8529 - Stone - other - Pavers - Other - Sft. Rectangular - Red colour - 4" x 4" x 60mm thick	160.00	36.00	0.00	18.00	6,796.80
Total Order Value . . .					30,585.60

Rupees : Thirty Thousand Five Hundred Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.
Payment Terms	50% payment at the time of PO and balance on completing work.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penalty For Delay	*Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Rs. 15,293/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 182.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For **Nilgiri Estates**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Purnima Mosaic Tiles**

Name : _____

Date : ____/____/____

Requisition Form - Pavers and Parking Tiles																			
Company		Nilgiri Estates		Site & Phase		Nilgiri Estate-II													
Req. no.		72933		Req. Date		24.08.2020													
Material required before		urgent		ID no.		59331													
Prepared by:		Anil		Approved by (sign):															
Villa no:		Near vno 182 footpath																	
Type AA1 (Single) 1175 Sft Order value:		4		Villas															
Type AA2 (Single) 1175 Sft Order value:		0		Villas															
Type BB1 (Single) 915 Sft Order value:		0		Villas															
Type BB2 (Single) 915 Sft Order value:		0		Villas															
S No.	Item Description	Units	Qty required for Type AA1 (Single) 1175 Sft	Qty required for Type AA2 (Single) 1175 Sft	Qty required for Type BB1 (Single) 915 Sft	Qty required for Type BB2 (Single) 915 Sft	Type AA1 (Single) 1175 Sft villa requirement	Type AA2 (Single) 1175 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Type BB2 (Single) 915 Sft villa requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date				
1	Parking tiles (13"x13") Grey Colour	Sft	99.0	99.0	63.0	63.0	396.0	-	-	-	-	-	-	-					
2	Parking tiles (13"x13") Red Colour	Sft	65.0	65.0	26.0	26.0	260.0	-	-	-	-	-	-	-					
3	Pavers around villa (8"x4") Grey Colour 60mm Thick	Sft	150.0	146.0	140.0	140.0	-	-	-	-	-	-	-	-					
4	Pavers around villa (4"x4") Grey Colour 60mm Thick	Sft	20.0	20.0	20.0	20.0	-	-	-	-	-	-	-	-					
5	Footpath tiles (8"x4") Red Colour 60mm Thick	Sft	40.0	30.0	30.0	30.0	160.0	-	-	-	160.0	-	160.0	-					
6	Footpath tiles (8"x4") Grey Colour 60mm Thick	Sft	140.0	100.0	100.0	100.0	560.0	-	-	-	560.0	-	560.0	-					
Total											984		984						

69870

APPROVED BY
25 AUG 2020
SOHAM MOJI
MANAGING DIRECTOR