

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 21/11/2020		Prepared by: NEHA.CM	
PO/WO no. 71370		PO / WO Date. 17/10/2020	
Supplier Name Srisai Rohit Marketing		PO/WO amount 9487.21	
Firm/Company MPPL		Project Head office	
SL No.	Bill No.	Bill Date	Bill amount
1	426	13/11/2020	9487.21
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9487.21
SL No.	DC No.	DC. Date	MRN No. DC matches MRN
1.			85470 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+E-C) -- Amount to be credited to the supplier:			9487.21
Amount E – PO / WO value:			9487.21
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		27/11/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			21 NOV 2020
Date	21/11/2020	MINISH PARIKH MANAGER, PROCUREMENT	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICEOriginal for Recipient
Duplicate for Supplier/Transporter
Triplicate for Supplier**SRI SAI ROHIT MARKETING .CO**Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 426

INVOICE DATE: 13-11-20

TRANSPORTATION NAME:

VEHICLE NO:L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/S Modi Properties Pvt Ltd.
5-4-187B24, IPad Floor, M.G. Road,
Sec-6-B - 50003.

STATE CODE

GSTIN NO: 36AARCM4761E1ZM

DETAILS OF CONSIGNEE (SHIPPED TO)

P.O. NO: 71370.

STATE CODE

GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
①	7610		Aluminium Openable Ventilator 2x2 →	3m	12 sqm	450/-	5400	~
②	7610		Aluminium Openable Window 20"x45" →	1m	8 sqm	330/-	2640	~
TOTAL BEFORE TAX							8040	~
ADD:CGST							94	60
ADD:SGST							94	60
ADD:IGST								

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH

SRI SAI ROHIT MARKETING.CO

A/C NO. 50200007478658 IFSC CODE: HDFC0000368

TAX AMOUNT GST

GRAND TOTAL 9487.20

Rupees in Words.

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad Jurisdiction only.
4. Our Responsibility ceases sooner the goods leave our premises E.&O.E

For SRI SAI ROHIT MARKETING.CO

Receiver Stamp & Signature.....

Authorised Signature

Purchase Order

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17-10-2020 14:39:28



71370

10.10.20 12:35:31

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	71370	16572
Doc Date	17-10-2020	
Quote No	Nil	
Quote Date	16-10-2020	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2414 - Carpentry - windows - Al. Ventilator - Top hung - 2 ft X 2 ft - Sft Openable - 21" x 20" - 03 nos	12.00	450.00	0.00	18.00	6,372.00
2 2413 - Carpentry - windows - Al. Openable window - 2 ft X 4 ft - Sft Openable - 20" x 45" - 01 no	8.00	330.00	0.00	18.00	3,115.20
Total Order Value . . .					9,487.20

Rupees : Nine Thousand Four Hundred Eighty Seven and Paise Twenty Only.

Terms and Conditions :-**Specification / Brand** Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Within 2days.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation Cost** Included in the above price.**Warranty** 1 year on workmanship.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for H.O. 2nd floor South West wing bathroom work purpose.**Completion Date** Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.**Measurement** Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.**Security** Supplier shall be responsible for security and storage of material at site at its risk and cost.**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

17/10/2020

Name :

Accepted the above Terms And Conditions

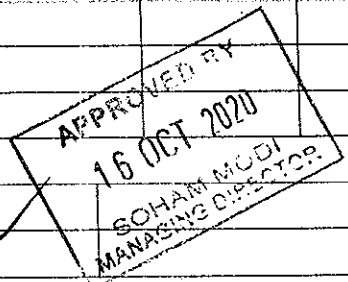
For **Sri Sai Rohith Marketing Company**

Date : ___/___/___

Requisition Form

Company Name:		MPPL		Date:		12.10.2020	
Site & Phase :		Head Office		Time:		15:40	
Supplier				Req. No.		16572	
Material required before date:				ID No.		60740	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Aluminium Opening Ventilator 1.75 x 1.67	21" X 20"	03	Nos			
2	Aluminium Opening Ventilator 3.75 x 1.67	45" X 20"	01	Nos			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - for Head Office 2 nd Floor South West Wing Bathroom Work purpose.							
Prepared By		Rahul.T		Approved by			
Sign. & Date		12.10.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Estimate/Draft PO

Page(s) 1 Of 1

16-10-2020 14:26:51

Original / Office Copy / Purchase Div. Copy

From Company : **Modi Properties Pvt.Ltd.**

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AABCM4761E1ZM

Draft PO for Approval**Supplier Details**

Sri Sai Rohith Marketing Company

New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	71370	16572
Doc Date	16-10-2020	
Quote No	Nil	
Quote Date	16-10-2020	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

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Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Nil

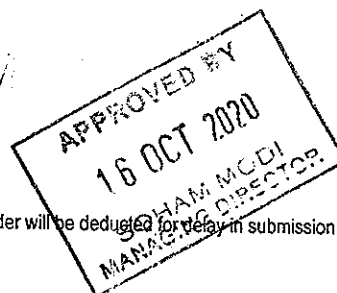
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Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name : _____

Name : _____

Date : __/__/__