PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	20/11/2020	Prepared by:	T.D. Murthy
WO no.	62010	WO date.	30/09/2020
Contractor Name	Purnima Mosaic Tiles	WO amount – A	Rs. 3,25,680/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Pavers tiles		
Villa/flat/block no.	17 to 24,25 to 32,83 to 88 & 89 to 95.		
Request for payment date	09/11/2020	Request for payment amount – B	Rs. 1,84,913/-
GST on bills – C	Rs. 33,284/-	Total D = B + C	Rs. 2,18,197/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	1576	17/11/2020	Rs. 2,18,198/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 2,18,198/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 2,18,198/-
Amount J – Difference A-B (should be nil)			Rs. 1,40,767/-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received ☑ Explained below
Difference between A & B acceptable	~~□ Yes □ No (ex~~plained below)
Excess / short material received	~~□ Approved - wit~~hin acceptable limits □ No (explained below),
Close WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** ☑ No
Payment – due date	**21/11/2020**

Remarks: **Above ~~bill~~ is only material supply, laying charges debited, please consider.**

Please check advance and release the balance payment.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:				APPROVED BY			
Date	20/11/20	21/11	20/11/2020	21 NOV 2020 SOHAM MODI MANAGING DIRECTOR			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT   State code :- 36

Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401.

To, SILVER OAK VILLAS LLP.
Cheelapally. P.O.NO - 62010
GST No :- 36ADBFS3288A227

No. 1576

Date 17/11/20

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
1	GREY AND RED PAVER'S 8"x4" Foot Path. WORK V. No - 17 to 24	1417 SFT	36/-	51,012	00
2	V. No - 25 to 32	1417 SFT	36/-	51,012	00
3	V. No - 83 to 88	1062.7 SFT	36/-	38,257	--
4	V. No - 89 to 95	1239.8	36/-	44,633	--
	Rs 2,18,199/-		Total	1,84,914	--
		SGST	~~Total~~ 9%	16,642	26
	GST No.36AEPPP5661P1ZI	CGST	~~VAT@~~ 9%	16,642	26
	TIN:36593591244		G. Total	2,18,198	52

MODI PROPERTIES PVT. LTD. *SEC'BAD*
INWARD
No: 71381
Date: 20/11
Sign: Neha

For PURNIMA MOSAIC TILES

Receiver's Signature

ID: 7625

Construction division.
Advice for giving credit to contractors suppliers.

Sl. No. – site bills register	804	Date - site bills Register	9/11/2020
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	Poornima mosaic tiles		
Nature of work	Parking & Designer tiles		
Work done	From Date	To Date	

Sl No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	PO NO - 62010					
2.						
3.	V NO-17 to 24	1417	36/-	sft	51,010/-	
4.						
5.	V.NO-25 to 32	1417	36/-	sft	51,010/-	
6.						
7.	V.NO-83 to 88	1062	36/-	sft	38,257/-	
8.						
9.	V.NO-89 to 95	1239.8	36/-	sft	44,634/-	
10.						
11.	Total:				1,84,913/-	

Bill required	✓YES NO.	GST bill required	✓YES NO.
Measurement & estimate sheet:	✓Required Not required	Measurement & estimate sheet:	✓Enclosed Not enclosed
PO/WO no.	62010	PO/WO date:	03/09/19.

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by MD
Date: 09 NOV 2020	Date: 10/11/2020	Date: 11 NOV 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
Project Manager
Purushotham | SOV LLP

Notes: 1. This advice should be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP				Approved by:			
Project:		Silver Oak Villas				Sign:			
Work Description:		Parking Tiles & Designer Tiles villa no 17-24,25-32,83-88,89-95							
Contractor Name		Purnima Mosaic Tiles							
Prepared By		B.Meenakshi							
Date:		09-11-2020							
S No	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	PO.NO.62010								
1	**Villa No: 17 to 24**	Foot Path Pavers	236.2	6.0	1.0	1.0	1417.0	sft	
									1417.0
2	**Villa No: 25 to 32**	Foot Path Pavers	236.2	6.0	1.0	1.0	1417.0	sft	
									1417.0
3	**Villa No: 83 to 88**	Foot Path Pavers	177.1	6.0	1.0	1.0	1062.7	sft	
									1062.7
4	**Villa No: 89 to 95**	Foot Path Pavers	206.6	6.0	1.0	1.0	1239.8	sft	
									1239.8

ESTIMATE SHEET							
Company Name:		SIlver Oak Villas LLP				Approved by:	
Project:		Silver Oak Villas				Sign:	
Work Description		Parking Tiles & Designer Tiles villa no 17-24,25-32,83-88,89-95					
Name of the Contractor		Purnima Mosaic Tiles					
Prepared By		B.Meenakshi					
Date:		09-11-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
	PO.NO.62010						
1	**Villa No: 17 to 24**	Foot Path Pavers	1417.0	sft	36.0	51,010.6	
2	**Villa No: 25 to 32**	Foot Path Pavers	1417.0	sft	36.0	51,010.6	
3	**Villa No: 83 to 88**	Foot Path Pavers	1062.72	sft	36.0	38,257.9	
4	**Villa No: 89 to 95**	Foot Path Pavers	1239.8	sft	36.0	44,634.2	
							1,84,913
Amount in Words:-One Lakh Eighty Four Thousand Nine Hundered Thirteen Rupees Only							

BY
09 NOV 2020

Purchase Order

 30-09-2019 17:03:00

62010
30.09.19 5:26:55

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Purnima Mosaic Tiles Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc No**	62010	155031
	Doc Date	30-09-2019	
	Quote No	Nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	31-07-2018	
27531972 9849195298	**SupplyType**	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Red Colour - 8" x 4" x 60mm*	1,500.00	46.00	0.00	18.00	81,420.00
2	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Grey Colour - 8" x 4" x 60mm*	4,500.00	46.00	0.00	18.00	244,260.00
					Total Order Value . . .	**325,680.00**

Rupees : Three Lakh(s) Twenty Five Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	Circular no. 841(c), As per approved guideline rates by MD on dtd. 31/07/2018.
Payment Terms	50% at the time of releasing PO/WO and balance on completed work.
Tax	All taxes included in above price.
Delivery Date	Within 7days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Rs. 1,62,840/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 18 to 24,25 to 32,83 to 88,89 to 95.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : 30/09/19

Accepted the above Terms And Conditions

For *Purnima Mosaic Tiles*

Name :

Date : __/__/___

Requisition Form - Pavers											
Company Name:-		SOV LLP		Site & Phase		SOV					
Req. no.		155031		Req. Date		28.09.19					
Material required before		01.10.19		ID no.		52037					
Prepared by:		G.chandra kanth		Approved by (sign):							
Flat / Block no:		**Near V no 18 to 24,25 to 32,83 to 88,89 to 95**									
Name of the supplier ;		Purnima Mosaic									
Type A1 1100 Sft 2BHK Order Value:		1	Flats								
Type A2 1100 Sft 2BHK Order Value:		0	Flats								
S No.	Item Description	Units	Qty required for 1 Villa	Qty required forType A1 1100 Sft 2BHK flat	Type A2 1100 2BHK flats requirement	Type A 2040Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Parking Designer Tiles 13" X 13" (Red Colour)	Sft	-	-	-	-	0	-	-		
2	Parking Designer Tiles 13" X 13" (Grey Colour)	Sft	-	-	-	-	0	-	-		
3	Pavers Brick Design 8" X4"X60mm (Grey Colour)	Sft	4,500.0	4,500.0	-	-	4500	-	4,500.0		
4	Pavers Brick Design 8" X4"X60mm (Red Colour)	Sft	1,500.0	1,500.0	-	-	1500	-	1,500.0		
	Total		6,000.0				6,000.0	-	6,000.0		

62010

APPROVED BY
30 SEP 2019
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 30-09-2019 14:56:46 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Draft PO for Approval

Supplier Details			
Purnima Mosaic Tiles Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc No**	62010	155031
	Doc Date	30-09-2019	
	Quote No	Nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	31-07-2018	
27531972 9849195298	**SupplyType**	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Red Colour - 8" x 4" x 60mm*	1,500.00	46.00	0.00	18.00	81,420.00
2	8529 - Stone - other - Pavers - Other - Sft. *Rectangular - Grey Colour - 8" x 4" x 60mm*	4,500.00	46.00	0.00	18.00	244,260.00
				Total Order Value . . .		**325,680.00**

Rupees : Three Lakh(s) Twenty Five Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	Circular no. 841(c), As per approved guideline rates by MD on dtd. 31/07/2018.
Payment Terms	50% at the time of releasing PO/WO and balance on completed work.
Tax	All taxes included in above price.
Delivery Date	Within 7days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Rs. 1,62,840/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no. 18 to 24,25 to 32,83 to 88,89 to 95.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

APPROVED BY
30 SEP 2019
SOHAM MODI
MANAGING DIRECTOR

30/09/19.

For *Silver Oak Villas LLP*

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For *Purnima Mosaic Tiles*

Name : ____________ Name : ____________ Date : __/__/____