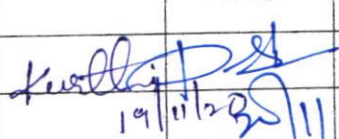


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		19-11-20		Prepared by:		D.SOWMYA	
PO/WO no.		72178		PO / WO Date.		05/11/20	
Supplier Name		Vivid world		PO/WO amount		271.40 /-	
Firm/Company		VModi properties Pvt. Ltd		Project		Head Office	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	1881	10/11/20		271.40			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						271.40	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			85372	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						271.40	
Amount E – PO / WO value:						271.40	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			21.11.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	19/11/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 1881			Transport Mode :
Invoice Date : 10/11/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:2513

GSTIN :

State :

Code

INWARD	
Inward No: 656	Dt: 10/11/20
MRN No:	Dt:
Received By: Samant	Sign: 
MODI PROPERTIES	

20.70

20.70

271.40

Certified that the particulars given above are true and correct

For VIVID WORLD
Authorized Signatory



Purchase Order

Page(s) 1 Of 1

16-11-2020 16:51:18



72178

06.11.20 4:56:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	72178	16665
Doc Date	05-11-2020	
Quote No	Nil	
Quote Date	05-11-2020	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for office use perpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties		Date:		10-11-2020	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		16665	
Material required before date:					ID No.		61538

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner refilling		1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						

A2178

Remarks: This is for Aruna madam							
Prepared By		Suneel		Approved by			
Sign. & Date		10-11-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.