PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71005	PO / WO Date.	5/10/20
Supplier Name	SSllp.	PO/WO amount	10,980.
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14224	16/10/20.	10,980
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,980.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	Mista 3283.	5/11/20	84913	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,980.
Amount E – PO / WO value:				10,980
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	17/11/20	24/11					

APPROVED 24 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

12/4

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Constructions LLP

Site:

DC No.	3283
Date	05/11/2020
Vehicle No.	TS10UA9758
P.O. / W.O. No.	05/10/2020
P.O. / W.O. Date	71005

S. No.	PARTICULARS	Quantity
1	Country Almond	20 Box
2		
3		
4		
5		
6		
7		
8		
9		
10	Issue	
11	87947	
12		
13		
14		
15		
16		
17		
18		
19		
20		

GSTIN : 36ACQFS2044C1Z1

Received the above materials in good condition.

Received by : Salman

Stamp:

Date : 05/11/2020

For SUMMIT SALES LLP

Snehapriya

Authorised Signatory

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	14224
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	16-11-2020
	PO No.	71005
	PO Date.	05-10-2020
	Req ID	60434
GSTIN : 36ACVFS7909P1ZV	Req Date	05-10-2020
	Loc Req No	150383

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9080 - Tiles - Utility floor or Kitchen dado country		20	465.28	9,305.60	18	1,675.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,305.60		1,675.00
	837.50	837.50	Total Invoice Amount	10,980.61		

Rupees : Ten Thousand Nine Hundred Eighty and Paise Sixty One Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7129
Date 18/11
Sign Kuy

Kuy
Authorised signatory
16/11/20

Subject to Hyderabad Jurisdiction

Purchase Order

 05-Oct-20 4:13:47 PM

71005
05.10.20 3:23:14

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	71005	150383
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9080 - Tiles - Utility floor or Kitchen dado country almond - 12 in X 12 in X 12 pieces - Boxes	20.00	465.28	0.00	18.00	10,980.61
					Total Order Value . . .	**10,980.61**

Rupees : Ten Thousand Nine Hundred Eighty and Paise Sixty One Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 40.04/ 41.50 including GST
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for villa no- 38-42, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Collect the tiles from Vista Homes at Kushaiguda and MPL from Mallapur.

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLp	Date:	05-10-20
Site & Phase :	SERENE FARMS	Time:	12.20
Supplier		Req. No.	150383
Material required before date:	23-09-2020	ID No.	60434

No	Description	Size	Quantity	Units	Inward No	Date
1	**country almond tiles** 7100	1'x1'	20	Box		
2	ceiling fan(brown colour)	Std	3	nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The Above material is required for villa-38,39,40,41,42 dado tiles and fan is for villa-39

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Constructions LLP	DC No. : 3283
	Date : 05/11/2020
Site:	Vehicle No. : TS10UA9758.
	P.O. / W.O. No. : 05/10/2020
	P.O. / W.O. Date : 71005

Sl. No.	PARTICULARS	Quantity
1	Country Almond	20 Box
2		
3		
4		
5		
6		
7		
8		
9		
10		
11	INWARD	
12	Inward No: 5496 Dt: 05/11/20	
13	MRN No: 84913 Dt: 05/11/20	
14	Received By: Yesp-Reddy Sign:	
15	Serene Construction (Hyd) LLP	
16		
17		
18		
19		
20		

GSTIN : 36ACQFS2044C1Z1

Received the above materials in good condition.

Received by : Salman

Stamp:

Date : 05/11/2020

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 42552 Date 09/11 Sign. Neha

For SUMMIT SALES LLP

Snehapriya

Authorised Signatory