PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/11/20.	Prepared by:	Prabhakar.P
PO/WO no.	71832	PO / WO Date.	3.11.20.
Supplier Name	Sri Rajarajeshwara Traders	PO/WO amount	35,754.00
Firm/Company	Serene Constructions LLP	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1	0407	4/11/20.	35,878-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			35,878-00.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85169	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				35,87 36,000/-
Amount E – PO / WO value:				35,878-00
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**30-11-20**
Remarks: Final bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		24/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela,Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. SERENE CONSTRUCTIONS LLP
M.G. Road
Secbad

Invoice No. : 0407 Date : 4/11/2020
D.C. No. : Date :
P.O. No. : 71832 Date 03/11/2020

Site : SERENE
LL/RR Truck No. : FAMS

Customer's GST No. : 36ACVFS7909P1ZV
Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	502 kg	Barbedwire	7313	18%	60/-	30,120/-
2	5. kg	GIwire 16G	7217	18%	60/-	300/-
						30,420/-
		CGST		9%		2738/-
		SGST		9%		2738/-
		Hamali				104/-
						36,000/-
	E. & O.E.	36000/-				

INWARD
Inward No: 5515 Dt: 4/11/20
MRN No: 85169 Dt: 12/11/20
Received By: Yespal Reddy Sign: Gopal
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 7127/0 Date 17/11 Sign Neha

Rupees TOTAL 36,000/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS
Sia
Authorised Signatory

Requisition Form

Company Name:	Serene construction llp	Date:	02-11-20
Site & Phase:	Serene farms	Time:	17:15
Supplier		Req. No.	150404
Material required before date:	Asap	ID No.	61228

No	Description	Size	Quantity	Units	Inward No	Date
1	Barbed wire bundles	Std	10	Nos		
2	GI wire for barbed wire	Std	5	Kgs		
3	71832					
4						
5						
6				APPROVED		
7						
8				04 NOV 2020		
9				MINISH PARIKH		
10				MANAGER PROCUREMENT		

Remarks: The above material is required for fencing work around villas

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	02.11.2020	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

Purchase Order

71832
30.10.20 4:44:39

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	71832	150404
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	03-11-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	18-03-2015	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6008 - Miscellaneous - Barbed wire - other - kgs *Approx.Bundles 10 nos of each 50 kg. 12 x 14*	500.00	60.00	0.00	18.00	35,400.00
2	6024 - Miscellaneous - GI -Wire - other - kgs *16 g*	5.00	60.00	0.00	18.00	354.00
					Total Order Value . . .	**35,754.00**

Rupees : Thirty Five Thousand Seven Hundred Fifty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of VSP brand, a bundle contains approx weight of 48-50 kgs and 400 mtrs of length in a bundle.
Payment Terms	100% as advance
Tax	Included in above prices
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Rs.... videcheq.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for fencing work around villas purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Serene Constructions LLP*

Authorised Signatory

06/4/2020

Name : ______

Accepted the above Terms And Conditions

For *Sri Raja Rajeshwara Traders*

Name : ______

Date : __/__/____

Estimate/Draft PO

 04-11-2020 12:37:47 PM Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	71832	150404
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	03-11-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	18-03-2015	
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Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED
04 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

P. Shah

For *Serene Constructions LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________ Name : ____________ Date : __/__/____