

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 23/11/2020		Prepared by: NEHA.CM	
PO/WO no. 71821		PO / WO Date. 03/11/2020	
Supplier Name Global Safety Solution		PO/WO amount 8400/-	
Firm/Company GVRG		Project Ennapoli	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1827	06/11/2020	8400/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8400/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	1827	06/11/2020	85211 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8400/-
Amount E – PO / WO value:			8400/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		27/11/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	23/11/20	23/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.

5-5-48, Ranigunj, Secunderabad - 500 003. T.S.

E-mail : gss.infoteam@gmail.com

To, C.V. Research Centers Pvt. Ltd

No. **1327**Date 6/11/2020Against your order No. 71821-163221

PARTY GSTIN :

Date _____

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	Orange Safety Jacket 2"	100 Nos.	65/-		
2)	Green Safety Jacket 2"	20 Nos.	75/-		

INWARD

Inward No: <u>2080</u>	Dt: <u>12/11/20</u>
MRN No: <u>85211</u>	Dt: _____
Received By: <u>[Signature]</u>	Sign: _____
G.V. RESEARCH CENTERS PVT. LTD.	

INWARD

No. 43063

Date 20/11/20

Sign. [Signature]

MODI PROPERTIES PVT. LTD.

SEC'BAD

Goods once sold will not be taken back or exchanged.

Received the materials in good condition.

Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**

Purchase Order

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05-11-2020 3:52:40 PM



From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500005
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad GSTIN 36AAOFG9573A1Z5 9502555088/9581228898	Doc No	71821	163221
	Doc Date	03-11-2020	
	Quote No	Nil	
	Quote Date	20-11-2019	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6164 - Miscellaneous - Safety Jacket - NA - Nos Red 2"	100.00	65.00	0.00	5.00	6,825.00
2 6164 - Miscellaneous - Safety Jacket - NA - Nos green	20.00	75.00	0.00	5.00	1,575.00
Total Order Value . . .					8,400.00

Rupees : Eight Thousand Four Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site welfare purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

[Signature]
06/11/2020

Name :

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Date : _/_/

Requisition Form

Company Name:		GVRC		Date:		28.10.20	
Site & Phase :		INNOPOLIS		Time:		11:00	
Supplier				Req. No.		163221	
Material required before date:			urgent		ID No.		61102
No	Description	Size	Quantity	Units	Inward No	Date	
1	Safety jackets (red)	STD	100	No's	-65		
2	Safety jackets (Green)	STD	20	No's			
3	Safety helmets (white)	STD	15	No's			
4	Labour helmets (male)	STD	50	No's			
5	Labour helmets (female)	STD	20	No's			
6	Tourch light	STD	4	No's			
7	Paper bundels	A4	10	No's			
8	Cd markers (blue& black & red)	STD	10	No's			
9	Markers (blue& black & red)	STD	10	No's			
10	Glue stick	STD	05	No's			
11							
Remarks : For site office use purpose							
Prepared By		D.Radnika		Approved by		VENKATESH.G	
Sign.& Date		28.10.2020		Sign. & Date		28.10.2020	

Note: On receipt of material at site write inward number and date in last 2 columns.