PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/11/2020	Prepared by:	NEHA.C
PO/WO no.	71498	PO / WO Date.	21/10/2020
Supplier Name	Ganji venkannah & Sons	PO/WO amount	2400/-
Firm/Company	GVRC	Project	Panopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	2259	12/11/2020	2400/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2400/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85215	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B – Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2400/-
Amount E – PO / WO value:				2400/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	27/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	23/11/2020	23/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH &SONS 2019-20
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No. **2259**	Dated **12-Nov-2020**
Delivery Note **CREDIT**	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **71498**	Dated **21-Oct-2020**
Despatch Document No.	Delivery Note Date **12-Nov-2020**
Despatched through	Destination
Terms of Delivery	

Consignee
GV RESEARCH CENTER PVT LTD.,
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (if other than consignee)
GV RESEARCH CENTER PVT LTD.,
5-4-187/3&4,II ND FLOOR, SOHAN MANSION,
M G ROAD, SECUNDERABAD.
MOB.8639649100
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**JUST SPARY ORANGE 400 ML CAN**	3208	**12 Nos**	169.49	Nos		**2,033.88**
	CGST						**183.05**
	SGST						**183.05**
	Round Off						**0.02**
	Total		**12 Nos**				**₹ 2,400.00**

INWARD
Inward No: 2075 Dt: 12/11/20
MRN No: 25815 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7135
Date 15/11
Sign

Amount Chargeable (in words) *E. & O.E*
INR Two Thousand Four Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3208	2,033.88	9%	183.05	9%	183.05	366.10
Total	**2,033.88**		**183.05**		**183.05**	**366.10**

Tax Amount (in words) : **INR Three Hundred Sixty Six and Ten paise Only**

Company's Bank Details
Bank Name : **City Union Bank 38495**
A/c No. : **076109000038495**
Branch & IFS Code : **M G Road Secunderabad & CIUB0000076**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH &SONS 2019-20

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 22-10-2020 10:43:27

71498
10.10.20 12:36:44

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details				
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.		**Doc No**	71498	163213
		Doc Date	21-10-2020	
		Quote No	Nil	
GSTIN 36AABFG9288K1ZT	040-40146505	**Quote Date**	21-10-2020	
27710339,27719935,277807357		**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6616 - Paints - silver paints - others - ltrs *Spray paint-Orange*	12.00	200.00	0.00	0.00	2,400.00
					Total Order Value . . .	**2,400.00**

Rupees : Two Thousand Four Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	next day fo PO
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Level marking use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For *Ganji Venkannah & sons (Asian Paints)*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	19.10.2020
Site & P hase :	INNOPOLIS	Time:	14:00
Supplier		Req. No.	163213
Material required before date:	urgent	ID No.	60847

No	Description	Size	Quantity	Units	Inward No	Date
1	Orange colour Spray	STD	12	No's		
2						
3						
4	P.O. 71498					
5						
6						
7						
8						
9						
10						

Remarks : For level marking at site purpose.

Prepared By	Radhika.D	Approved by	VENKATESH.G
Sign.& Date	19.10.2020	Sign. & Date	19.10.2020

Note: On receipt of material at site write inward number and date in last 2 columns.