PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71968	PO / WO Date.	9/11/20
Supplier Name	Sellp.	PO/WO amount	1,378
Firm/Company	Modi properties pvt ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	14304	19/11/20.	1,378
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,378

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12138	19/11/20	85591	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,378
Amount E – PO / WO value:				1,378
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	20/11/20	24/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Pvt. Ltd.	
HEAD OFFICE,5-4-187/3 &4,M.G ROAD SEC'BAD	
GSTIN : 36AABCM4761E1ZM	
Invoice No.	14304
Invoice Date.	19-11-2020
PO No.	71968
PO Date.	09-11-2020
Req ID	61332
Req Date	06-11-2020
Loc Req No	16648

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT 36.59" x 12.69" - 01 no	7214	6.07	80.85	490.76	18	88.34
2	8141 - Steel - other - M.S.Grills - Others - SFT 12.63" x 12.61" - 01no	7214	2.63	80.85	212.64	18	38.28
3	8141 - Steel - other - M.S.Grills - Others - SFT 12.63" x 12.73" - 01no	7214	2.82	80.85	228.00	18	41.04
4	8141 - Steel - other - M.S.Grills - Others - SFT 12.63" x 12.73" - 01no	7214	2.82	80.85	228.00	18	41.04
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft		14.34	0.60	8.60	18	1.56
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	105.13	105.13	Total Taxable Amount	1,168.00	210.26
			Total Invoice Amount	1,378.25	

Rupees : One Thousand Three Hundred Seventy Eight and Paise Twenty Five Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71910 Date 23/11/20 Sign Nitha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 09-11-2020 12:08:02

71968
30.10.20 4:46:11

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71968	16648
	Doc Date	09-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *36.59" x 12.69" - 01 no*	6.07	80.85	0.00	18.00	579.10
2	8141 - Steel - other - M.S.Grills - Others - SFT *12.63" x 12.61" - 01no*	2.63	80.85	0.00	18.00	250.91
3	8141 - Steel - other - M.S.Grills - Others - SFT *12.63" x 12.73" - 01no*	2.82	80.85	0.00	18.00	269.04
4	8141 - Steel - other - M.S.Grills - Others - SFT *12.63" x 12.73" - 01no*	2.82	80.85	0.00	18.00	269.04
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft	14.34	0.60	0.00	18.00	10.15
					Total Order Value . . .	**1,378.23**

Rupees : One Thousand Three Hundred Seventy Eight and Paise Twenty Three Only.

Terms and Conditions :-

Specification / Brand	All MS flat pattis should be 3/4 - 6 mm & 8 mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide circular no. 831(b), dtd.09/04/2018 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	GST Included in the above prices
Delivery Date	Within 4days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO 2nd floor toilets purpose.
Completion Date	Work to be completed in 7days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 09/11/2020

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	12138
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	19-11-2020
	PO No.	71968
	PO Date.	09-11-2020
	Req ID	61332
GSTIN : 36AABCM4761E1ZM	Req Date	06-11-2020
	Loc Req No	16648

	Description of Goods	HSN/SAC	Qty
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	6.07
2	8141 - Steel - other - M.S.Grills - Others - SFT	7214	2.63
3	8141 - Steel - other - M.S.Grills - Others - SFT	7214	2.82
4	8141 - Steel - other - M.S.Grills - Others - SFT	7214	2.82
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft		14.34
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 493 Dt: 19/11/20
MRN No: 85591 Dt:
Received By: Jamarsh Sign:
MODI PROPERTIES

Received
19/11

MODI PROPERTIES PVT LTD SEC'BAD
INWARD
No. 14307
Date 19/11/20
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT CC

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	14304
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	19-11-2020
	PO No.	71968
	PO Date.	09-11-2020
	Req ID	61332
GSTIN : 36AABCM4761E1ZM	Req Date	06-11-2020
	Loc Req No	16648

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	6.07	80.85	490.76	18	88.34
	36.59" x 12.69" - 01 no						
2	8141 - Steel - other - M.S.Grills - Others - SFT	7214	2.63	80.85	212.64	18	38.28
	12.63" x 12.61" - 01no						
3	8141 - Steel - other - M.S.Grills - Others - SFT	7214	2.82	80.85	228.00	18	41.04
	12.63" x 12.73" - 01no						
4	8141 - Steel - other - M.S.Grills - Others - SFT	7214	2.82	80.85	228.00	18	41.04
	12.63" x 12.73" - 01no						
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft		14.34	0.60	8.60	18	1.56
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	105.13	105.13	Total Taxable Amount	1,168.00		210.26
			Total Invoice Amount		1,378.25	

Rupees : One Thousand Three Hundred Seventy Eight and Paise Twenty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction