PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71297	PO / WO Date.	15/10/20
Supplier Name	SSllp.	PO/WO amount	1,587
Firm/Company	Modi properties pvt ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	14274	18/11/20.	678
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):	678

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12116	18/11/20	85338	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) -- Amount to be credited to the supplier:	678
Amount E – PO / WO value:	1,587
Amount F – Difference (A – E): GST-18%	909
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acc~~eptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts = receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	19/11/20	21/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	14274
Invoice Date.	18-11-2020
PO No.	71297
PO Date.	15-10-2020
Req ID	60720
Req Date	13-10-2020
Loc Req No	177021

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	5	115.00	575.00	18	103.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	51.75	51.75	Total Taxable Amount	575.00		103.50
			Total Invoice Amount	678.50		

Rupees : Six Hundred Seventy Eight and Paise Fifty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71406 Date 20/11 Sign Neha

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 16-10-2020 2:29:49 PM

71297
10.10.20 12:33:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71297	177021
	Doc Date	15-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	115.00	0.00	18.00	678.50
2	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *PVC*	2.00	385.00	0.00	18.00	908.60
					Total Order Value . . .	**1,587.10**

Rupees : One Thousand Five Hundred Eighty Seven and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

→ Part bill received of Rs. 908/- B.No. 13821 23/10/20 and bal. bill of Rs. 679/- to be receivable.
3/11/20

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	13-10-2020
Site & Phase :	May Flower Platinum	Time:	10.15
Supplier		Req.No.	177021
Material required before date:	15-10-2020	ID No.	60720

No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement Tapes	5mtrs	05	NOS		
2	Measurement Tapes	30mtrs	02	Nos		
3	71297					
4						
5						
6			APPROVED			
7			13 OCT 2020			
8						
9			MINISH PARIKH MANAGER PROCUREMENT			
10						

Remarks; for site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	13-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12116
Modi Properties Private Limited.,	DC Date.	18-11-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	71297
	PO Date.	15-10-2020
	Req ID	60720
GSTIN : 36AABCM4761E1ZM	Req Date	13-10-2020
	Loc Req No	177021

	Description of Goods	HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	5
2			
3			
4			
5			
6			
7			
8			
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30			

INWARD

Inward No: 4661	Dt: 18/11/20
MRN No: 85338	Dt:
Received By	Sign: Nizam

Modi Properties Pvt. Ltd.
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES
INWARD
No. 43057
Date 20/11/20
Sign
SEC'BAD