PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	72246.	PO / WO Date.	18/11/20
Supplier Name	SSLLP.	PO/WO amount	3,810 -
Firm/Company	Modi properties pvt ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1	14299.	19/11/20.	3,810
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,810

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12133	19/11/20	85588	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,810
Amount E – PO / WO value:	3,810
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (ex~~plained below)
Excess / short material received	~~☐ Approved –~~ within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	20/11/20.	24/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 19-11-2020

Customer Details	Invoice No.	14299
Modi Properties Pvt. Ltd.	Invoice Date.	19-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	72246
	PO Date.	18-11-2020
	Req ID	61625
GSTIN : 36AABCM4761E1ZM	Req Date	17-11-2020
	Loc Req No	16673

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7310 - Plumbing - sanitary - Sink - other - nos 20" x 17"	73241	1	2286.00	2,286.00	18	411.48
2	7284 - Plumbing - PVC - Waste Pipe - other - nos	3917	1	25.00	25.00	18	4.50
3	7377 - Plumbing - CP - Sink Cock With Swivel Spout	8481	1	918.00	918.00	18	165.24
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,229.00	581.22
	290.61	290.61	Total Invoice Amount	3,810.22	

Rupees : Three Thousand Eight Hundred Ten and Paise Twenty Two Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 11415 Date 23/11/20 Sign.

for Summit Sales LLP

Authorised signatory

 18-11-2020 3:05:36 PM Original

72246
16.11.20 11:21:50

Purchase Order

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	72246	16673
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	1.00	2,286.00	0.00	18.00	2,697.48
2	7284 - Plumbing - PVC - Waste Pipe - other - nos	1.00	25.00	0.00	18.00	29.50
3	7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	1.00	918.00	0.00	18.00	1,083.24
	Total Order Value . . .					**3,810.22**

Rupees : Three Thousand Eight Hundred Ten and Paise Twenty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 3rd floor pantry purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	17-11-2020
Site & Phase :	Head Office	Time:	16:30PM
Supplier		Req. No.	16673
Material required before date:	Urgent	ID No.	61628

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	S.S sink	20"x17"	01	NOS		
2	Wash couping	STD	01	NOS		
3	Wash pipe X2246	STD	01	NOS		
4	Sink cock	STD	01	NOS		
5						
6						
7						
8						
9						
10						

Remarks :Towards 3rd floor pantry work purpose.

Prepared By	Meenakshi.N	Approved by	
Date	17-11-2020	Sign. & Date	APPROVED 19 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 19-11-2020

Customer Details	DC No.	12133
Modi Properties Pvt. Ltd.	DC Date.	19-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	72246
	PO Date.	18-11-2020
	Req ID	61625
GSTIN : 36AABCM4761E1ZM	Req Date	17-11-2020
	Loc Req No	16673

	Description of Goods	HSN/SAC	Qty
1	7310 - Plumbing - sanitary - Sink - other - nos	73241	1
2	7284 - Plumbing - PVC - Waste Pipe - other - nos	3917	1
3	7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	8481	1
4			
5			
6			
7			
8			
9			
10	INWARD		
11	Inward No: 492 Dt: 19/11/20		
12	MRN No: 85588 Dt:		
13	Received By: Sign:		
14	Samarath		
15	MODI PROPERTIES		
16			
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20			
21			
22	Received		
23			
24			
25	19/11/2020		
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27			
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29			
30			

MODI PROPERTIES PVT LTD * SEC'BAD INWARD No. 43026 Date 21/11/20 Sign.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized signatory

TAXINVOICE

4

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	14299
Invoice Date.	19-11-2020
PO No.	72246
PO Date.	18-11-2020
Req ID	61625
Req Date	17-11-2020
Loc Req No	16673

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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