

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		11/11/20.		Prepared by:		D.SOWMYA	
PO/WO no.		71927		PO / WO Date.		6/11/20	
Supplier Name		SSLP.		PO/WO amount		271	
Firm/Company		Modi properties Pvt Ltd		Project		H.O.	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		14132		7/11/20.		271	
2							
3							
4							
Amount A – Bills total (Excluding Transport & Hamali Charges):						271	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11998	7/11/20	85585	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) -- Amount to be credited to the supplier:						271	
Amount E – PO / WO value:						271	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No				
Payment – due date			14.11.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	11/11/20 24/11						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

**Summit Sales LLP**

**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

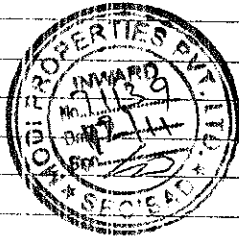
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 07-11-2020

Customer Details				Invoice No.	14132				
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD  GSTIN : 36AABCM4761E1ZM				Invoice Date.	07-11-2020				
				PO No.	71927				
				PO Date.	06-11-2020				
				Req ID	61335				
				Req Date	06-11-2020				
				Loc Req No	16645				
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt		
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	2	115.00	230.00	18	41.40		
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
				IGST	CGST	SGST	Total Taxable Amount	230.00	41.40
					20.70	20.70	Total Invoice Amount	271.40	



for Summit Sales LLP

*[Signature]*  
Authorized signatory

Subject to Hyderabad Jurisdiction

Rupees : Two Hundred Seventy One and Paise Fourty Only.

# Purchase Order



71927

30.10.20 4:46:11

Orig

Page(s) 1 Of 1

06-11-2020 3:06:33 PM

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No	71927	16645
Doc Date	06-11-2020	
Quote No	Nil	
Quote Date	06-11-2020	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	2.00	115.00	0.00	18.00	271.40
<b>Total Order Value . . .</b>					<b>271.40</b>

Rupees : Two Hundred Seventy One and Paise Fourty Only.

**Terms and Conditions :-**

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery &amp; Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Head Office  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003  
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for HO Maintaine Meena and Abhinav use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

  
07/11/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**


Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

## Requisition Form

Company Name:		MPL		Date:		06-11-2020	
Site & Phase :		HEAD OFFICE		Time:		11:00 AM	
Supplier				Req. No.		16645	
Material required before date:		Urgent		ID No.		G1335	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Measurement tape	5MTS	2	NOS			
2							
3							
4							
5							
6							
7							
9							
10							
Remarks : FOR HO RENOVATIONS PURPOSE(abhinaya and Meenakshi)							
Prepared By		T. Abhinay		Approved by			
Sign. & Date		06- 11-2020		Sign. & Date			

  
**APPROVED**  
 06 NOV 2020  
 P. PRABHAKAR  
 Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

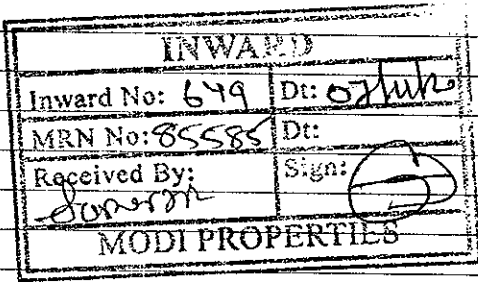
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-11-2020

Customer Details		DC No.	11998
Modi Properties Pvt. Ltd.		DC Date.	07-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	71927
		PO Date.	06-11-2020
		Req ID	61335
GSTIN : 36AABCM4761E1ZM		Req Date	06-11-2020
		Loc Req No	16645
	Description of Goods	HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	2
2			
3			
4			
5			
6			
7			
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*Recd  
Modi Properties*



for Summit Sales LLP

*[Signature]*  
Authorized signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

**TRANSIT COPY**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

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