PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/11/20	Prepared by:	Prabhakar.P
PO/WO no.	71901	PO / WO Date.	5.11.20
Supplier Name	Y. Pushpalatha	PO/WO amount	5,300-00
Firm/Company	Rishon Oak villas LLP	Project	Phase - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	243	19/11/20	5,300-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,300-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	19	12/11/20	85209	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	1,060-00
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,360-00
Amount E – PO / WO value:	5,300-00
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (ex~~plained below)
Excess / short material received	~~□ Approved –~~ within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ ☑ No
Payment – due date	**30-11-20**

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		PSK					
Date		24/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36APYPY9568E1ZM
Composite Scheme

TAX INVOICE

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. Silver Oak villas LLP.
Chertapally - Hyd.

Party GST No.:

Sl.No. 243 Date : 19/11/2020
D/C. No. 19 Date : 12/11/20
P.O.No. 7/901 Date :

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpetgrass		500 sft		6360	00
			TOTAL		6360	00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 71332
Date 19/11/20
Sign

BANK DETAILS:
YESHAMONI PUSHPALATHA
H.D.F.C.Bank, Branch Kondapur, Hyderabad.
A/c.: 50100308647051
IFSC Code: HDFC0002019

Rupees inwards: Six Thousand Three Hundred sixty only

For Y. PUSHPALATHA

Authorised Signatory

GSTIN :36APYPY9568E1ZM
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. Silver Oak villas LLP.
Chedapally.

Party GST No.:

D.C..No. 19
Date : 12/11/2020
P.O.No. 71901

S.No.	PARTICULARS	Quantity.
1	Carpet grass —	500.sft
2	Transport Extra. —	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42987
Date 17/11
Sign. Neha

INWARD WITH TIME:
Inward No. 1871 | Dt. 13/11/20
MRN No: 85209 | Dt: 13/11/2020
Received By | Sign:
SILVER OAK VILLAS LLP

For Y. PUSHPALATHA

Reciever's Signature

Authorised Signatory

Purchase Order

 05-11-2020 3:52:40 PM

71901
30.10.20 4:46:10

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Y PUSHPALATHA	**Doc No**	71901	156126
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	05-11-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	**Quote Date**	05-11-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	500.00	10.00	0.00	6.00	5,300.00
					Total Order Value . . .	**5,300.00**

Rupees : Five Thousand Three Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.91,93,84,85 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : 06/11/2020

Accepted the above Terms And Conditions

For ***Y PUSHPALATHA***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	05-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	156126
Material required before date:	07-11-2020	ID No.	61310

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet Grass		500	sft		
2						
3	71901					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Villa no: 91,93,84,85 purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	05-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
-5 NOV 2020
AKAR