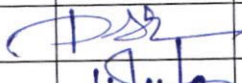


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10-11-20	Prepared by:	Prabhakar.P
PO/WO no.	71881	PO / WO Date.	5-11-20
Supplier Name	Vivid Worls	PO/WO amount	926.30
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1872	3-11-20	926.30
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			926.30
Sl. No.	DC No	DC. Date	MRN No.
1.			
2.			
3.			
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			926.30
Amount E – PO / WO value:			926.30
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		16-11-20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	18/11/20		

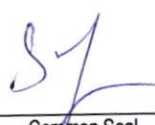
Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

71881

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

TAX INVOICE

	Transport M
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Invoice No. : 1872						Transport Mode :							
Invoice Date : 03/11/2020						Vehicle Number :							
Reverse Charge (Y/N) :						Date of Supply :							
State : TELANGANA				Code		36							
Bill to Party						Ship to Party							
Address: M/S . SUMMIT SALES LLP, 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD.						GATE PASS NO: 2509							
GST: 36ACQFS2044C1Z7.						GSTIN :							
State : TELANGANA				Co de		State :				Code			
Product Description		HSN Code	U O M	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL	
								RATE	AMT	RATE	AMT		
HP 88A LASER TONER REFILLING		3707		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80	
HP 88A LASERTONER DRUM		8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50	
						785.00	141.30					926.30	
												785.00	
RS . NINE HUNDRED TWENTY SIX AND THIRTY PAISE ONLY. (RS.926.30)						ADD :CGST 9%						70.65	
						ADD: SGST 9%						70.65	
						Total Amount After Tax						926.30	
						GST on Reverse Charge							
Bank Details				 Common Seal		Certified that the particulars given above are true and correct For VIVID WORLD  Authorized Signatory							
Bank Name		: INDIAN BANK											
Branch		: Narayanguda Branch											
Bank A/C		: 406746378											
Bank IFSC		: IDIB000N015											

Purchase Order

Page(s) 1 Of 1

05-11-2020 15:53:00

Orig

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



30.10.20 4:44:41

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	71881	16642
Doc Date	05-11-2020	
Quote No	Nil	
Quote Date	05-11-2020	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
2 3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
Total Order Value . . .					926.30

Rupees : Nine Hundred Twenty Six and Paise Thirty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for CR dpt**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SSLLP		Date:		03-11-2020	
Site & Phase :		HO		Time:			
Supplier				Req. No.		16642	
Material required before date:					ID No.		61306
No	Description	Size	Quantity	Units	Inward No	Date	
1	88A toner refilling		2	Nos			
2	88A toner drum		1	Nos			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for cr dept							
Prepared By		Suneel		Approved by			
Sign. & Date		03-11-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.