PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/11/2020	Prepared by:	NEHA.CH
PO/WO no.	71337	PO / WO Date.	15/10/2020
Supplier Name	Industrial Equipment Centre	PO/WO amount	5310/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1	1450	4/11/2020	5310/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5310/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			84976	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B – Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5310/-
Amount E – PO / WO value:				5310/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	27/11/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	24/11/2020	24/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

INDUSTRIAL EQUIPMENT CENTRE
(A Unit of Reliable Engg Products India Pvt Ltd)
5-5-65, G 14&15, S.A Trade Centre,
Ranigunj, Secunderabad - 500003
phone no.8008143951
GSTIN/UIN: 36AADCR2809N1Z3
State Name : Telangana, Code : 36
Contact : 040-66563951,8008143951
E-Mail : iec3951@gmail.com

Invoice No. **BR/CR/1450**	Dated **4-Nov-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **71337**	Dated **15-Oct-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
Nilgiri Estates
5-4-187/3 & 4, IInd Floor,
M.G.Road,Secunderabad
Phone No.7675964333
GSTIN/UIN : 36AAHFN0766F1ZA
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Wheel Barrow** *16 Gauge Double Wheel Barrow*	8716	**1.000 Nos**	4,500.00	Nos		**4,500.00**
	OUTPUT CGST						**405.00**
	OUTPUT SGST						**405.00**
	Total		**1.000 Nos**				**₹ 5,310.00**

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 71392
Date 20/11
Sign Neha

INWARD
Inward No: 2271 Dt: 5/11/20
MRN No: 24976 Dt: 05/11/20
Received By: Ashok
Sign
Nilgiri Estates

E. & O.E

Amount Chargeable (in words)
INR Five Thousand Three Hundred Ten Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8716	4,500.00	9%	405.00	9%	405.00	810.00
Total	**4,500.00**		**405.00**		**405.00**	**810.00**

Tax Amount (in words) : **INR Eight Hundred Ten Only**

Remarks:
CHQ NO.712014 DATED 26.10.2020 AMOUNT 5310/-

Company's PAN : **AADCR2809N**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for INDUSTRIAL EQUIPMENT CENTRE

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 19-Oct-20 1:55:23 PM

71337
10.10.20 12:34:48

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Industrial Equipment Centre	**Doc No**	71337	72977
5-5-65, G-14, S.A. Trade Centre, Ranigunj, Sec.-3.	**Doc Date**	15-10-2020	
	Quote No	Nil	
GSTIN - 27717323	**Quote Date**	11-07-2017	
66383951/27717323 9849794847	**SupplyType**	Supply	

Kind Attn : Mr. Huzefa

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	5200 - Equipment - machinery - Trolley - NA - Nos *Double tyre trolly*	1.00	4,500.00	0.00	18.00	5,310.00
	Total Order Value . . .					**5,310.00**

Rupees : Five Thousand Three Hundred Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% advance payment
Tax	All taxes are included
Delivery Date	With in 3-4 days
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	By cheque no-......... Rs-5,310-00,Dated-------
Other Terms	We reserve the right to reject items not conforming to quality and specifications,Damage is in suppliers account,above order is for garbage collection, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Industrial Equipment Centre***

Name : ______________________

Date : __/__/___

Estimate/Draft PO

 15-Oct-20 4:32:42 PM Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details				
Industrial Equipment Centre		**Doc No**	71337	72977
5-5-65, G-14, S.A. Trade Centre, Ranigunj, Sec.-3.		**Doc Date**	15-10-2020	
		Quote No	Nil	
GSTIN -	27717323	**Quote Date**	11-07-2017	
66383951/27717323	9849794847	**SupplyType**	Supply	

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Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
16 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

16/10/20

For ***Nilgiri Estates***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Industrial Equipment Centre***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	10.10.2020
Site & Phase :	NILGIRI ESTATE	Time:	15:26
Supplier		Req. No.	175015
Material required before date:		ID No.	60673

No	Description	Size	Quantity	Units	Inward No	Date
1	Wheel Barrow With Rubber Tyre	STD	01	Nos		
2						
3						
4	71337					
5						
6						
7						
8	12/10/2020					
9						
10						

Remarks: - For Site use Purpose			
Prepared By	Vijay	Approved by	
Sign.& Date	10.10.2020	Sign. & Date	13/10/20

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:			
Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.