PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	72105	PO / WO Date.	12/11/20
Supplier Name	SSllp.	PO/WO amount	1,869.
Firm/Company	Mehta & Modi realty brokers llp	Project	GHT.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14252	17/11/20.	1,480.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,480.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12094	17/11/20	85316	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,480.
Amount E – PO / WO value:	1,869.
Amount F – Difference (A – E): GST-18%	389 /–

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	18/11/20	24/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	14252
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	17-11-2020
	PO No.	72105
	PO Date.	12-11-2020
	Req ID	61491
GSTIN : 36ABLFM7631F1A3	Req Date	12-11-2020
	Loc Req No	140304

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	3	20.00	60.00	18	10.80
2	4009 - Consumables - Coconut Broom - other - nos big	9603	25	16.00	400.00	0	0.00
3	4014 - Consumables - Colin - 500ml - nos	3402	3	77.00	231.00	18	41.58
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	85.00	340.00	18	61.20
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
6							
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IGST	CGST	SGST			
			Total Taxable Amount	1,367.00	113.58
	56.79	56.79	Total Invoice Amount	1,480.58	

Rupees : One Thousand Four Hundred Eighty and Paise Fifty Eight Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 71359
Date 2/11
Sign Neha

for Summit Sales LLP

Authorised signatory

12-11-2020 16:36:20

Purchase Order

72105

06.11.20 4:56:38

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500(
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	72105	140304
Doc Date	12-11-2020	
Quote No	Nil	
Quote Date	12-11-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	3.00	20.00	0.00	18.00	70.80
2	4009 - Consumables - Coconut Broom - other - nos *big*	25.00	16.00	0.00	0.00	400.00
3	4014 - Consumables - Colin - 500ml - nos	3.00	77.00	0.00	18.00	272.58
4	4055 - Consumables - Scrubber - NA - nos	3.00	15.00	0.00	18.00	53.10
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	85.00	0.00	18.00	401.20
6	4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
	Rupees : One Thousand Eight Hundred Sixty Nine and Paise Sixty Eight Only.			**Total Order Value . . .**		**1,869.68**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Part bill received
Bill no: 14252
Bill date: 17/11/20
Bill amt: 1480/—
Bal amt receivable: 389/-
Neha
24/11/20

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	11-11-2020
Site & Phase:	GHT	Time:	16:30
Supplier:		Req. No.	140304
Material required before :	**15-11-2020**	ID No.	61491

P.O. 72105

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid	1 ltr	03	No.s		
2	Bombay brooms	Big	12	No.s		
3	Coconut brooms	Big	25	No.s		
4	Colin	500 ml	3	No.s		
5	Scrubbers	Std	03	No.s		
6	Lizol	500ml	04	No.s		
7						

Remarks:For site office cleaning purpose

APPROVED
13 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	11-11-2020	Sign. & Date	11-11-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	12094
Sy No. 196, Kowkur, Hyderabad	DC Date.	17-11-2020
	PO No.	72105
	PO Date.	12-11-2020
	Req ID	61491
GSTIN : 36ABLFM7631F1A3	Req Date	12-11-2020
	Loc Req No	140304

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	3
2	4009 - Consumables - Coconut Broom - other - nos	9603	25
3	4014 - Consumables - Colin - 500ml - nos	3402	3
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6
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INWARD	
Inward No: 10995	Dt: 17/11/20
MRN No: 8536	Dt: 18/11/2020
Received By:	Sign:
MEHTA & MODI REALTY KOWKUR LLP	

Time - 16:46

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 43023
Date 20/11/20
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad

GSTIN : 36ABLFM7631F1A3

Invoice No.	14252
Invoice Date.	17-11-2020
PO No.	72105
PO Date.	12-11-2020
Req ID	61491
Req Date	12-11-2020
Loc Req No	140304

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3	4014 - Consumables - Colin - 500ml - nos	3402	3	77.00	231.00	18	41.58
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	85.00	340.00	18	61.20
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
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INWARD
Inward No: 10595 Dt: 17/11/20
MRN No: 85316 Dt: 18/11/2020
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 16:46

IGST	CGST	SGST			
	56.79	56.79	Total Taxable Amount	1,367.00	113.58
			Total Invoice Amount	1,480.58	

Rupees : One Thousand Four Hundred Eighty and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction