

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11/11/20		Prepared by:		D.SOWMYA	
PO/WO no.		71638		PO / WO Date.		28/10/20	
Supplier Name		Sslp		PO/WO amount		5,061	
Firm/Company		Modi properties pvt Ltd.		Project		H.O.	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		14127		7/11/20		4,972	
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						4,972	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11993	7/11/20	85294	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						4,972	
Amount E – PO / WO value:						5,061	
Amount F – Difference (A – E): GST-18%						891 -	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / WO			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			14.11.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	11/11/20	22/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

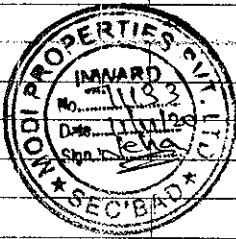
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 07-11-2020

Customer Details				Invoice No.		14127	
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		07-11-2020	
				PO No.		71638	
				PO Date.		28-10-2020	
				Req ID		61008	
				Req Date		22-10-2020	
				Loc Req No		16622	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	10	42.00	420.00	18	75.60
2	4039 - Consumables - Liso Cleaning Liquid - NA -	3808	8	85.00	680.00	18	122.40
3	4022 - Consumables - Detol - NA - nos Santoor-Hand wash	3401	15	65.00	975.00	18	175.50
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	8	85.00	680.00	18	122.40
5	4009 - Consumables - Coconut Broom - other - nos	9603	8	16.00	128.00	0	0.00
6	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	14	25.00	350.00	18	63.00
8	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
10	4003 - Consumables - Bombay Broom - Big - nos	9603	8	56.00	448.00	0	0.00
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		4,323.00	649.50
		324.75	324.75	Total Invoice Amount		4,972.50	
Rupees : Four Thousand Nine Hundred Seventy Two and Paise Fifty Only.							



for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized signatory

Purchase Order

Page(s) 1 Of 2

17-11-2020 17:48:45

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71638	16622
Doc Date	28-10-2020	
Quote No	Nil	
Quote Date	28-10-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

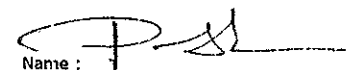
Item Name	Qty	Rate	Dis%	GST	Amount
1 4065 - Consumables - Vim bar - NA - nos	10.00	42.00	0.00	18.00	495.60
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	85.00	0.00	18.00	802.40
3 4022 - Consumables - Dettol - NA - nos Santoor-Hand wash	15.00	65.00	0.00	18.00	1,150.50
4 4035 - Consumables - Harpic - Cleaner - 500ml - nos	8.00	85.00	0.00	18.00	802.40
5 4009 - Consumables - Coconut Broom - other - nos	8.00	16.00	0.00	0.00	128.00
6 4055 - Consumables - Scrubber - NA - nos	15.00	15.00	0.00	18.00	265.50
7 4059 - Consumables - Surf Detergent Powder - NA - kgs	14.00	25.00	0.00	18.00	413.00
8 4046 - Consumables - Phynyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
9 4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
10 4003 - Consumables - Bombay Broom - Big - nos	8.00	56.00	0.00	0.00	448.00
Total Order Value . . .					5,061.00
Rupees : Five Thousand Sixty One Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. (040-66335551

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** NilFor **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Contact

Purchase Order

Page(s) 2 Of 2

17-11-2020 17:48:46

Original / Office Copy / Purchase Div.Copy

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date

NA

Measurment

NA

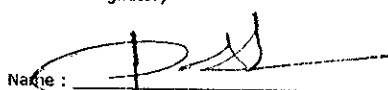
Security

Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory



Name : _____

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-11-2020

Customer Details		DC No.	11993
Modi Properties Pvt.Ltd.		DC Date.	07-11-2020
5-4-187/3 & 4, 2nd floor, m.g road		PO No.	71638
		PO Date.	28-10-2020
		Req ID	61008
		Req Date	22-10-2020
GSTIN : 36AABCM4761E1ZM		Loc Req No	16622
	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	10
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	8
3	4022 - Consumables - Dettol - NA - nos	3401	15
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	8
5	4009 - Consumables - Coconut Broom - other - nos	9603	8
6	4055 - Consumables - Scrubber - NA - nos	9603	10
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	14
8	4046 - Consumables - Phynyle - 1Ltr - nos	2907	6
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
10	4003 - Consumables - Bombay Broom - Big - nos	9603	8
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-11-2020

Customer Details					Invoice No.		14127	
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6	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00	
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	14	25.00	350.00	18	63.00	
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9	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60	
10	4003 - Consumables - Bombay Broom - Big - nos	9603	8	56.00	448.00	0	0.00	
11								
12								
13								
14								
15								
IGST				CGST		SGST		
324.75				324.75		Total Taxable Amount		
				4,323.00		649.50		
				Total Invoice Amount		4,972.50		
Rupees : Four Thousand Nine Hundred Seventy Two and Paise Fifty Only.								

for Summit Sales LLP



Authorized signatory

Subject to Hyderabad Jurisdiction

Company Name		MPPL			
Site & Phase		H.O		Requisition No. 16621	
Date	22-10-20	Time	10:30 AM	ID No.	16622
Supplier					
Material required before					
Sl. No.	Description	SIZE	QTY	UNITS	
1.	Vim bar		10	NOS	
2.	Lisol		8	NOS	
3.	Dettol		15	NOS	
4.	Harpic		8	NOS	
5.	Coconut broom		8	NOS	
6.	Srubber		10	NOS	
7.	Surf		14	NOS	
8.	Phinyle		6	NOS	
9.	Mopping Cloth		12	NOS	
	Bombay broom		8	NOS	
Remarks:					
Prepared By: Iqra		Approved By:		ID. No:	
Sign. & Date: 22-10-20		Sign. & Date:		P. PRABHAKAR Sr. MANAGER PURCHASE	

APPROVED
24 NOV 2020