PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/11/20	Prepared by:	D.SOWMYA
PO/WO no.	71557	PO / WO Date.	23/10/20
Supplier Name	SSlp	PO/WO amount	1,550.
Firm/Company	Syed Mehdi and Radia Banu	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14126.	7/11/20.	1,521
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,521

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11992	7/11/20	85623	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,521
Amount E – PO / WO value:				1,550.
Amount F – Difference (A – E): GST-18%				–29/–

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**14.11.2020**

Remarks: Part Bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	11/11/20.	24/11					

APPROVED 26 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Syed Mehdi and Razia Banu	Invoice No.	14126
Head office -5-4-187/3 &4 2 nd floor ,m g road	Invoice Date.	07-11-2020
	PO No.	71557
	PO Date.	23-10-2020
	Req ID	60935
	Req Date	21-10-2020
GSTIN : 36AVWPS4017L1ZT	Loc Req No	16603

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	85.00	340.00	18	61.20
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	85.00	340.00	18	61.20
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	50.00	200.00	18	36.00
4	4009 - Consumables - Coconut Broom - other - nos	9603	4	16.00	64.00	0	0.00
5	4003 - Consumables - Bombay Broom - Big - nos	9603	4	56.00	224.00	0	0.00
6	4098 - Consumables - Dust pan - NA - nos		1	25.00	25.00	18	4.50
7	4000 - Consumables - Acid - NA - ltrs	2806	4	20.00	80.00	18	14.40
8	4055 - Consumables - Scrubber - NA - nos	9603	4	15.00	60.00	18	10.80
9							
10							
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13							
14							
15							

IGST	CGST	SGST			
IGST	CGST	SGST	Total Taxable Amount	1,333.00	188.10
	94.05	94.05	Total Invoice Amount	1,521.10	

Rupees : One Thousand Five Hundred Twenty One and Paise Ten Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71132 Date 11/11/20 Sign Neha

Authorised signatory

Purchase Order

 28-10-2020 12:57:53

71557

20.10.20 3:54:09

From Company : **Syed Mehdi and Razia Banu**
Bowenpally Check Post, Beside MMR Function Hall, Bowenpally.
G S T No. : 36AVWPS4017L1ZT

Supplier Details			
Summit Sales LLP	**Doc No**	71557	16603
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	85.00	0.00	18.00	401.20
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	85.00	0.00	18.00	401.20
3	4046 - Consumables - Phinyle - 1Ltr - nos	4.00	50.00	0.00	18.00	236.00
4	4009 - Consumables - Coconut Broom - other - nos	4.00	16.00	0.00	0.00	64.00
5	4003 - Consumables - Bombay Broom - Big - nos	4.00	56.00	0.00	0.00	224.00
6	4098 - Consumables - Dust pan - NA - nos Bal. 1	2.00	25.00	0.00	18.00	59.00
7	4000 - Consumables - Acid - NA - ltrs	4.00	20.00	0.00	18.00	94.40
8	4055 - Consumables - Scrubber - NA - nos	4.00	15.00	0.00	18.00	70.80
			Total Order Value . . .			**1,550.60**

Rupees : One Thousand Five Hundred Fifty and Paise Sixty Only.

⇒ Part Bill received of Rs. 1521/- B.no: 14126 and Bal. Bill of 9/11/20 Rs. 29/- to be receivable.
24/11/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications Above order for site use purpose
Completion Date	NA
Measurment	NA

For ***Syed Mehdi and Razia Banu***

Authorised Signatory

Name : 28/10/2020

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Syed Mehdi	Date:	20.10.2020
Site & Phase :	Head Office	Time:	02: 30 pm
		Req. No.	16603
Material required before date:		ID No.	60935

No	Description	Size	Quantity	Units	Inward No	Date
01	Lizol		04	No's		
02	Phenyl		04	No's		
03	Harpic		04	No's		
04	Coconut Brooms		04	No's		
05	Bombay Broom		04	No's		
06	Dust Pan		02	No's		
07	Acid		04	No's		
08	Scrubber		04	No's		

P.O- 71557

APPROVED
28 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For R.M. Mansion (Banjarahills)

Prepared By	Jai kumar	Approved by	
Date	20.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 c3olumns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Syed Mehdi and Razia Banu	DC No.	11992
Head office -5-4-187/3 &4 2 nd floor ,m g road	DC Date.	07-11-2020
	PO No.	71557
	PO Date.	23-10-2020
	Req ID	60935
GSTIN : 36AVWPS4017L1ZT	Req Date	21-10-2020
	Loc Req No	16603

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4
4	4009 - Consumables - Coconut Broom - other - nos	9603	4
5	4003 - Consumables - Bombay Broom - Big - nos	9603	4
6	4098 - Consumables - Dust pan - NA - nos		1
7	4000 - Consumables - Acid - NA - ltrs	2806	4
8	4055 - Consumables - Scrubber - NA - nos	9603	4
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Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43007
Date 20/11/20
Sign. Neha

for Summit Sales LLP

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Syed Mehdi and Razia Banu	Invoice Date.	07-11-2020
Head office -5-4-187/3 &4 2 nd floor ,m g road	PO No.	71557
	PO Date.	23-10-2020
	Req ID	60935
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5	4003 - Consumables - Bombay Broom - Big - nos	9603	4	56.00	224.00	0	0.00
6	4098 - Consumables - Dust pan - NA - nos		1	25.00	25.00	18	4.50
7	4000 - Consumables - Acid - NA - ltrs	2806	4	20.00	80.00	18	14.40
8	4055 - Consumables - Scrubber - NA - nos	9603	4	15.00	60.00	18	10.80
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IGST	CGST	SGST	Total Taxable Amount	1,333.00	188.10
	94.05	94.05	Total Invoice Amount	1,521.10	

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for Summit Sales LLP

Authorised signatory

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